

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING**

Tuesday, May 9, 2017  
7:00 PM



**CALL TO ORDER** at \_\_\_\_\_ P.M.

**A. ROLL CALL:** Kurt Heise\_\_\_\_\_, Mark Clinton\_\_\_\_\_, Chuck Curmi \_\_\_\_\_,  
Bob Doroshewitz \_\_\_\_, Jerry Vorva \_\_\_\_, Jack Dempsey \_\_\_\_\_,  
Gary Heitman \_\_\_\_\_

**B. PLEDGE OF ALLEGIANCE**

**C. CERTIFICATES OF APPRECIATION**  
**NORTHRIDGE CHURCH**  
**ST. KENNETH'S CHURCH**  
**FIRST UNITED METHODIST**

**D. APPROVAL OF AGENDA**  
Regular Meeting - Tuesday, May 9, 2017

**E. APPROVAL OF CONSENT AGENDA**

**E.1 Approval of Minutes:**  
Regular Meeting – Tuesday, April 25, 2017  
Study Session – Tuesday, May 2, 2017  
Closed Session – April 11, 2017

**E.2 Acceptance of Communications, Resolutions, Reports:**  
Building Department - Monthly Report, April, 2017  
Fire Department – Monthly Report, April, 2017  
FOIA Report – Police Department, April, 2017  
FOIA Report – Clerk’s Office, April, 2017

**E.3 Approval of Township Bills:**

<b>FUND</b>	<b>ACCT</b>	<b>ALREADY PAID</b>	<b>TO BE PAID</b>	<b>TOTAL:</b>
General Fund	101	\$172,370.93	\$ 53,759.59	<b>\$226,130.52</b>
Solid Waste Fund	226	101,033.57	241.49	<b>101,275.06</b>
Improvement Revolving (Capital)	246	--	200.00	<b>200.00</b>
Drug Forfeiture Fund	265	--	--	<b>--</b>
Drug Forfeiture Fund	266	--	33,406.00	<b>33,406.00</b>
Golf Course Fund	510	751.33	--	<b>751.33</b>
Senior Transportation	588	332.32	869.59	<b>1,201.91</b>
Water/Sewer Fund	592	361,788.91	118,129.80	<b>479,918.71</b>

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING**

Tuesday, May 9, 2017  
7:00 PM



Trust and Agency	701	--	--	--
Police Bond Fund	702	2,938.00	--	<b>2,938.00</b>
Tax Pool	703	--	--	--
Special Assessment Capital	805		20,598.07	<b>20,598.07</b>
<b>TOTALS:</b>		<b>\$ 639,215.06</b>	<b>\$227,204.54</b>	<b>\$866,419.60</b>

**F. PUBLIC COMMENTS AND QUESTIONS**

**G. NEW BUSINESS**

- 1) Charitable Gaming License – Isbister Elementary School PTO – Clerk Vorva
- 2) PUD – Inn at St. John’s – Laura Haw
- 3) Request for 12 year Industrial Facilities Exemption and Hearing – Oerlikon – Clerk Vorva and Laura Haw
- 4) Contract with Playworld for Sprayscape Repairs – Supervisor Heise
- 5) Agreement for Services with Plante-Moran – Clerk Vorva

**H. SUPERVISOR AND TRUSTEE COMMENTS**

**I. PUBLIC COMMENTS AND QUESTIONS**

**J. ADJOURNMENT**

**PLEASE TAKE NOTE:** The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 N Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800-649-3777 (Michigan Relay Services)

**The Public Is Invited and Encouraged To Attend All Meetings of the Board of Trustees of the Charter Township of Plymouth.**

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING  
MAY 9, 2017**

**ITEM E.1  
APPROVAL OF MINUTES**

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, APRIL 25, 2017**

**PROPOSED MINUTES**

Supervisor Heise called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT:** Kurt Heise, Supervisor  
Jerry Vorva, Clerk  
Mark Clinton, Treasurer  
Charles Curmi, Trustee  
Robert Doroshewitz, Trustee  
Jack Dempsey, Trustee  
Gary Heitman, Trustee

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Dan Phillips, Fire Chief  
Steve Rapson, Park Foreman  
Thomas Tiderington, Police Chief  
Kevin Bennett, Township Attorney  
Laura Haw, McKenna Associates  
David Richmond, Spalding DeDecker Associates  
Sandra Groth, Deputy Clerk  
Amy Hammye, Deputy Treasurer  
Alice Geletzke, Recording Secretary  
24 Members of the Public

**B. PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance was led by Tom Paridikes.

**C. APPROVAL OF AGENDA**  
Regular Meeting - Tuesday, April 25, 2017

Moved by Mr. Heitman and seconded by Mr. Dempsey to approve the agenda for the Board of Trustees regular meeting of April 25, 2017 as written. Ayes all.

**D. APPROVAL OF CONSENT AGENDA**

**D.1 Approval of Minutes:**  
Regular Meeting – Tuesday, April 11, 2017

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, APRIL 25, 2017**

**PROPOSED MINUTES**

**D.2 Acceptance of Communications, Resolutions, Reports:**

**D.3 Approval of Township Bills:**

<b>FUND</b>	<b>ACCT</b>	<b>ALREADY PAID</b>	<b>TO BE PAID</b>	<b>TOTAL:</b>
General Fund	101	\$156,276.74	\$ 97,323.41	<b>\$253,600.15</b>
Solid Waste Fund	226	78.94	--	<b>78.94</b>
Improvement Revolving (Capital)	246	--		--
Drug Forfeiture Fund	265	--	--	--
Drug Forfeiture Fund	266	--	32,324.00	<b>32,324.00</b>
Golf Course Fund	510	86.59	2,112.78	<b>2,199.37</b>
Senior Transportation	588	597.46	5,547.84	<b>6,145.30</b>
Water/Sewer Fund	592	21,383.01	2,764.30	<b>24,147.31</b>
Trust and Agency	701	5,000.00	--	<b>5,000.00</b>
Police Bond Fund	702	1,969.00	--	<b>1,969.00</b>
Tax Pool	703	112.50	--	<b>112.50</b>
Special Assessment Capital	805	29.65	--	<b>29.65</b>
<b>TOTALS:</b>		<b>185,533.89</b>	<b>140,072.33</b>	<b>\$325,606.22</b>

Moved by Mr. Vorva and seconded by Mr. Heitman to approve the consent agenda for the Board of Trustees regular meeting of April 25, 2017. Ayes all.

**E. PUBLIC COMMENTS AND QUESTIONS**

John Stewart thanked the Board for hiring Steve Rapson to oversee the Township parks.

**F. NEW BUSINESS**

1) Presentation by Mobility Communications

There was no one present from Mobility Communications.

2) Beck Road PUD – Laura Haw

Laura Haw of McKenna Associates reviewed the Planning Commission’s recommendation for denial of the PUD option request in February and the criteria in the Zoning Ordinance for granting a PUD option. She also noted the Township Attorney’s opinion that the Board has the

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, APRIL 25, 2017**

**PROPOSED MINUTES**

ultimate authority to grant the PUD option, approve the PUD contract and general development plan, and set the terms of the final development plan.

Leo Gonzales of CRS Commercial Real Estate Services and Ned Jawich, property owner, addressed the Board and answered questions regarding the revised concept plans submitted since the Planning Commission meeting and the Board of Trustees study session.

As the Board liaison member on the Planning Commission, Mr. Doroshewitz suggested that the matter be returned to the Planning Commission for consideration, particularly in light of the revised plans and the absence of two Planning Commissioners at the February meeting.

Moved by Mr. Curmi and seconded by Mr. Doroshewitz that Application 2229-0017, Beck Business Hotel Planned Unit Development (PUD) Option, be returned to the Planning Commission for review and consideration.

ROLL CALL      YEAS:      Curmi, Doroshewitz, Dempsey, Clinton  
                              NAYS:      Heitman, Vorva, Heise

Motion carried.

3) Update on Township Parks – Steve Rapson

Steve Rapson, Park Foreman, updated Board members on various aspects of the park operation including hiring seasonal employees, repairs to the sprayscape computer board for water savings, progress on the ADA playscape, the baseball and parking light project, park benches and park signs, and the nature trail. It was suggested to hold a study session regarding changes in the park.

4) Contracts for Pavilion Repairs – Steve Rapson and Supervisor Heise

Board members discussed the various unresolved items at the 4-seasons pavilion listed in the memo from Mr. Heise dated April 18, 2017.

It was moved by Mr. Vorva and supported by Mr. Heitman to allow the Supervisor to contract and hire Shaw Construction to complete and repair the remaining building punch-list items in the amount of \$7,426.00, of which \$2,000.00 is a donation; and to hire ASC Communications, Inc., to install the pavilion access control system in the amount of \$4,813.00. Ayes all on a roll call vote.

5) COAM Contract Extension – Supervisor Heise

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, APRIL 25, 2017**

**PROPOSED MINUTES**

Moved by Mr. Vorva and seconded by Mr. Clinton to approve the extension of the 2012-2014 Collective Bargaining Agreement between the Charter Township of Plymouth and the Command Officer's Association of Michigan to expire on December 31, 2018. Ayes all on a roll call vote.

**G. SUPERVISOR AND TRUSTEE COMMENTS**

Mr. Heise noted his distribution of a draft of the proposed mileage policy, and indicated he received two serious offers on the DPW building.

Mr. Curmi recommended a formal appraisal on the property.

**H. PUBLIC COMMENTS AND QUESTIONS – There were none.**

**I. ADJOURNMENT**

Moved by Mr. Heitman and seconded by Mr. Vorva to adjourn the meeting at 8:56 p.m. Ayes all.

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Jerry Vorva, Township Clerk

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
STUDY SESSION  
TUESDAY, MAY 2, 2017  
PROPOSED MINUTES**

Supervisor Heise called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT:** Kurt Heise, Supervisor  
Jerry Vorva, Clerk  
Mark Clinton, Treasurer  
Charles Curmi, Trustee  
Jack Dempsey, Trustee  
Robert Doroshewitz, Trustee  
Gary Heitman, Trustee

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Patrick Fellrath, Dir. of Public Utilities  
Dan Phillips, Fire Chief  
Thomas Tiderington, Police Chief  
Kevin Bennett, Township Attorney  
Laura Haw, McKenna Associates  
David Richmond, Spalding DeDecker  
Sandra Groth, Deputy Clerk  
Amy Hammye, Deputy Treasurer  
Alice Geletzke, Recording Secretary  
39 Members of the Public

**A, APPROVAL OF AGENDA**  
Study Session - Tuesday, May 2, 2017

Mr. Heise indicated under Item D, Fire Station #2 Update, that the Chief will also be talking about the purchase of radios. Moved by Mr. Heitman and seconded by Mr. Vorva to approve the agenda for the Board of Trustees study session of May 2, 2017. Ayes all.

**B. PUBLIC COMMENTS AND QUESTIONS –There were none.**

Mr. Heise presented a Proclamation to Fire Chief Dan Phillips and his department to honor them on International Fire Fighters Day, Thursday, May 4.

**C. PUD PRESENTATION - INN AT ST. JOHN’S - Laura Haw**

Laura Haw of McKenna Associates reviewed the Planning Commission’s actions at their meeting of April 19, 2017 when they held a public hearing and recommended approval of the PUD amendment.

She also reviewed what PUD amendment would allow:



**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
STUDY SESSION  
TUESDAY, MAY 2, 2017  
PROPOSED MINUTES**

Reduction, modification, and enhancement of the golf course from 27 holes to 18 holes.  
Incorporating 174 multi-family townhouses which will occupy a portion of the current  
golf course.

Converting the existing retreat center into 120 hotel rooms.

Leo Gonzales of CR Commercial Real Estate Services, Michael Noles of Toll Brothers Land Development, and Lyle E. Winn, Project Engineer from Anderson, Eckstein and Westrick, Inc., addressed the board and answered questions regarding the proposed amendment and what is proposed for the property.

**D. FIRE STATION #2 UPDATE – Supervisor Heise & Fire Chief Phillips**

Mr. Heise indicated he and Chief Phillips have been working with their counterparts in Northville Township and have arrived at a verbal agreement, to be memorialized in writing at a later date, whereby the Northville Fire Department will share Station 2 with Plymouth Township. Two firefighters from each township will be stationed there, and one of Northville Township's fire engines will be there, as well as one of their ambulances. Initially, each township will make runs only into their own townships with a zone to be worked out later. Then whoever is there will make runs into this zone. An exception will be HVA, who does not work for Northville Township. Plymouth Township will also have access to Northville Township's training officer. This agreement would allow the hiring of three firefighters now, allowing the additional three firefighters that Chief Phillips finds necessary to reopen Station 2 and provide other needed fire services in the Township to be planned for later.

Fire Chief Dan Phillips gave a presentation regarding costs for hiring staff, and the purchase of 800 MHz radio system for the building and hand held radios for staff, all necessary for reopening Fire Station 2. He also presented his recommendations for paying for the increased cost of \$172,800 for the remainder of 2017, using the remainder of \$126,189 for eliminated part-time fire personnel and taking \$46,000 from the equipment account. He reviewed staffing at all the stations with the hiring of three additional firefighters.

Lengthy discussion ensued regarding costs, run volume, response times, and staffing levels. Board members requested additional budgeting information for five years, including possible additional revenue sources. They also requested incident reports regarding response times to Lakepoint with unfortunate outcomes.

Brian Bentley, Susan Bondie, Ann Driscoll, Ron Holt, Duane Zantop, Sharon Mundt, Jessica Heron, Gloria Rodriguez, and Sandra Groth had comments regarding the importance of the public safety and responsibly reopening Station 2, and the drastic cut in service after the public safety millage.

The Board recessed briefly at 9:05 p.m. and returned at 9:13 p.m.

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
STUDY SESSION  
TUESDAY, MAY 2, 2017  
PROPOSED MINUTES**

**E. JOINT RECREATION MASTER PLAN SURVEY – Supervisor Heise**

Mr. Heise reviewed the opportunity for joining with the City of Plymouth to use EPIC-MRA for survey research to be used in the preparation of a Joint Recreation Master Plan for both the City and the Township.

Don Soenen of PARC commented on the participation of PARC in the survey and Susan Bondie commented on the quality of soccer fields in other communities.

**F. NEW PURCHASING AND CREDIT CARD POLICIES – Supervisor Heise**

Board members made various suggestions regarding the proposed new purchasing and credit card policies.

**G. SUPERVISOR AND TRUSTEE COMMENTS**

Mr. Vorva commented on the letter he distributed from Plante and Moran describing the scope of services needed for the Accounting Department to finish up preparations for the audit, and noted checks received from Northville and Michigan Bell.

Mr. Heise mentioned various items that will appear on the agenda for the Board's regular meeting of May 9.

Mr. Dempsey thanked the Building Department for their help in providing him information regarding demolishing historical buildings.

Mr. Doroshewitz had comments on the use of Lakepoint soccer fields only by premier teams.

Mr. Curmi had questions on when the new park signs would be posted.

**H. PUBLIC COMMENTS AND QUESTIONS – There were none.**

**I. ADJOURNMENT**

Moved by Mr. Heitman and seconded by Mr. Dempsey to adjourn the meeting at 10:13 p.m. Ayes all.

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Jerry Vorva, Township Clerk

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING  
MAY 9, 2017**

**ITEM E.2  
BUILDING DEPARTMENT REPORT  
FOIA REPORTS**

**CHARTER TOWNSHIP OF PLYMOUTH**  
**DEPARTMENT OF BUILDING & CODE ENFORCEMENT**



**MONTHLY REPORT**

**April  
2017**





# Revenue Breakdown Report

05/01/2017

Filter: All Records. Transaction.DateToPostOn in <Previous month> [04/01/17 - 04/30/17]

Unit Totals		
Unit Name	Records	Revenue
TOTAL	348	115,954.48

Record Type Totals		
Unit:	Records	Revenue
Name	23	24,000.00
Permit	325	91,954.48
UNIT TOTAL:	348	115,954.48

Record Type Breakdowns		
Unit:	Records	Revenue
Record Type: Name	23	24,000.00
TOTAL:	23	24,000.00

Record Type: Permit	Records	Revenue
Building	145	65,750.48
Electrical	75	12,138.00
Mechanical	69	7,620.00
Plumbing	36	6,446.00
TOTAL:	325	91,954.48

## New Commerical Building for 2017

Company Name	Property Address	Type of Work	Construction Value	Status	Month
Auto Zone	1423 Ann Arbor RD	Auto Parts Supply	610,340	Issued	January
Andover Business Phase II	47025 5 Mile RD	Business Retail	943,632	Issued	April
Andover Business Phase II	47057 5 Mile RD	Business Retail	908,016	Issued	April
Total Construction Value			2,461,988		

## New Commercial Additions/Alterations for 2017

Company Name	Property Address	Type of Work	Construction Value	Status	Month
Trumpf	47711 Clipper	Interior remodel	235,000	Issued	January
ASK Services Inc	40600 Ann Arbor RD #200	Tenant finish	90,000	Issued	January
Kroger	44525 Ann Arbor RD	Deli/Produce remodel	650,000	Issued	February
Comercia Bank	42345 Ann Arbor RD	Construct Vestibule	250,000	Issued	February
Bank of America	40909 Ann Arbor RD	Change lighting to LED	109,143	Issued	February
Mercy-USA	44450 Pinetree #201	Remodel Restrooms	40,000	Issued	February
MJ Cabinets	533 Ann Arbor RD	Interior remodel	20,000	Issued	February
Absopure	9000 General DR	Propane tank	4,000	Issued	March
Chrysan Industries	14707 Keel	Office remodel	75,000	Issued	March
Chrysan Industries	14707 Keel	Lab remodel	240,000	Issued	March
Accurate Tape & Label	14500 Jib	Repave parking lot	25,000	Issued	March
Advanced Periodontics	40400 Ann Arbor RD	Tenant remodel	50,000	Issued	April
Bidigare Contractors Inc	939 Mill	Interior remodel	150,000	Issued	April
Burroughs	41100 Plymouth RD	Bay door/man doors	13,000	Issued	April
Total Construction Value			1,951,143		
Grand Total Construction Value			4,413,131		

## Residential Housing 2017

	<u>Single Family Detached</u>			
	<u>Total #</u>	<u>Total #</u>	<u>Total</u>	<u>Total</u>
	<u>Buildings</u>	<u>Dwelling</u>	<u>Value</u>	<u>Square</u>
			<u>Construction</u>	<u>Feet</u>
January	0			
February	0			
March	3	3	635,481	4,158
April	1	1	467,906	4,961
May				
June				
July				
August				
September				
October				
November				
December				
<b>Totals</b>	<b>4</b>	<b>4</b>	<b>\$1,103,387</b>	<b>9,119</b>

	<u>Single Family Attached (Townhouses/ Row Houses)</u>			
	<u>Total #</u>	<u>Total #</u>	<u>Total</u>	<u>Total</u>
	<u>Buildings</u>	<u>Dwelling</u>	<u>Value</u>	<u>Square</u>
			<u>Construction</u>	<u>Feet</u>
January	0			
February	0			
March	1	2	409,798	3,884
April	0			
May	0			
June	0			
July	0			
August	0			
September	0			
October	0			
November	0			
December	0			
<b>Totals</b>	<b>1</b>	<b>2</b>	<b>\$ 409,798</b>	<b>3,884</b>

	<u>Two-Family Buildings (Duplex)</u>			
	<u>Total #</u>	<u>Total #</u>	<u>Total</u>	<u>Total</u>
	<u>Buildings</u>	<u>Dwelling</u>	<u>Value</u>	<u>Square</u>
			<u>Construction</u>	<u>Feet</u>
January	0			
February	0			
March	0			
April	0			
May	0			
June	0			
July	0			
August	0			
September	0			
October	0			
November	0			
December	0			
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>\$ -</b>	<b>-</b>

	<u>Three-or-more Family Building (Apartments/Stacked Condos)</u>			
	<u>Total #</u>	<u>Total #</u>	<u>Total</u>	<u>Total</u>
	<u>Buildings</u>	<u>Dwelling</u>	<u>Value</u>	<u>Square</u>
			<u>Construction</u>	<u>Feet</u>
January	0			
February	0			
March	0			
April	0			
May	0			
June	0			
July	0			
August	0			
September	0			
October	0			
November	0			
December	0			
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>\$ -</b>	<b>-</b>

	<u>Total #</u>	<u>Total #</u>	<u>Value</u>	<u>Square</u>
	<u>Buildings</u>	<u>Dwelling</u>	<u>Construction</u>	<u>Feet</u>
<b>Totals all categories</b>	<b>5</b>	<b>6</b>	<b>\$ 1,513,185</b>	<b>13,003</b>



# Certificate of Occupancy List

05/01/2017

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CofO Number	Status	Issued To	Address	CofO and Permit Dates	
<b>OF17-0034</b> <u>Permit Number</u> PB16-0521	ISSUED (FINAL) <u>Applicant Name</u> Kroger	Kroger	44525 ANN ARBOR RD <u>Contractor</u>	<u>CO Date Apply:</u> 04/19/2017 <u>Permit Date Apply:</u> 07/07/2016	<u>CO Date Finaled:</u> 04/19/2017 <u>Permit Date Issued:</u> 2/14/2017
<b>OF17-0035</b> <u>Permit Number</u> PB16-0062	ISSUED (FINAL) <u>Applicant Name</u> Livonia Builders Grandover Park LLC	Ravines of Plymouth	13012 Woodridge CR <u>Contractor</u> Livonia Builders Grandover P	<u>CO Date Apply:</u> 11/22/2016 <u>Permit Date Apply:</u> 02/10/2016	<u>CO Date Finaled:</u> 04/20/2017 <u>Permit Date Issued:</u> 2/29/2016
<b>OF17-0036</b> <u>Permit Number</u> PB16-1072	ISSUED (FINAL) <u>Applicant Name</u> Ann Arbor Road Ventures LLC	A.S.K. Services Inc	40600 ANN ARBOR RD #1 <u>Contractor</u> Ann Arbor Road Ventures LL	<u>CO Date Apply:</u> 04/21/2017 <u>Permit Date Apply:</u> 11/14/2016	<u>CO Date Finaled:</u> 04/21/2017 <u>Permit Date Issued:</u> 2/02/2016
<b>OF17-0037</b> <u>Permit Number</u> PB16-0504	ISSUED (FINAL) <u>Applicant Name</u> Livonia Builders Grandover Park LLC	Ravines of Plymouth	13036 Woodridge CR <u>Contractor</u> Livonia Builders Grandover P	<u>CO Date Apply:</u> 04/26/2017 <u>Permit Date Apply:</u> 07/06/2016	<u>CO Date Finaled:</u> 04/04/2017 <u>Permit Date Issued:</u> 7/12/2016
<b>OF17-0038</b> <u>Permit Number</u> PB16-0503	ISSUED (FINAL) <u>Applicant Name</u> Livonia Builders Grandover Park LLC	Ravines of Plymouth	13032 Woodridge CR <u>Contractor</u> Livonia Builders Grandover P	<u>CO Date Apply:</u> 04/26/2017 <u>Permit Date Apply:</u> 07/06/2016	<u>CO Date Finaled:</u> 04/04/2017 <u>Permit Date Issued:</u> 7/12/2016
<b>OF17-0039</b> <u>Permit Number</u> PB16-0496	ISSUED (FINAL) <u>Applicant Name</u> Livonia Builders Grandover Park LLC	Ravines of Plymouth	13030 Woodridge CR <u>Contractor</u> Livonia Builders Grandover P	<u>CO Date Apply:</u> 04/04/2017 <u>Permit Date Apply:</u> 07/06/2016	<u>CO Date Finaled:</u> 04/04/2017 <u>Permit Date Issued:</u> 7/12/2016
<b>OF17-0040</b> <u>Permit Number</u> PB16-0497	ISSUED (FINAL) <u>Applicant Name</u> Livonia Builders Grandover Park LLC	Ravines of Plymouth	13034 Woodridge CR <u>Contractor</u> Livonia Builders Grandover P	<u>CO Date Apply:</u> 04/04/2017 <u>Permit Date Apply:</u> 07/06/2016	<u>CO Date Finaled:</u> 04/04/2017 <u>Permit Date Issued:</u> 7/12/2016
<b>OF17-0041</b> <u>Permit Number</u> PB16-0502	ISSUED (FINAL) <u>Applicant Name</u> Livonia Builders Grandover Park LLC	Ravines of Plymouth	13028 Woodridge CR <u>Contractor</u> Livonia Builders Grandover P	<u>CO Date Apply:</u> 04/04/2017 <u>Permit Date Apply:</u> 07/06/2016	<u>CO Date Finaled:</u> 04/04/2017 <u>Permit Date Issued:</u> 7/12/2016
<b>OF17-0042</b> <u>Permit Number</u> PB16-0499	ISSUED (FINAL) <u>Applicant Name</u> Livonia Builders Grandover Park LLC	Ravines of Plymouth	13042 Woodridge CR <u>Contractor</u> Livonia Builders Grandover P	<u>CO Date Apply:</u> 04/21/2017 <u>Permit Date Apply:</u> 07/06/2016	<u>CO Date Finaled:</u> 04/21/2017 <u>Permit Date Issued:</u> 7/12/2016
<b>OF17-0043</b> <u>Permit Number</u> PB16-0498	ISSUED (FINAL) <u>Applicant Name</u> Livonia Builders Grandover Park LLC	Ravines of Plymouth	13038 Woodridge CR <u>Contractor</u> Livonia Builders Grandover P	<u>CO Date Apply:</u> 04/06/2017 <u>Permit Date Apply:</u> 07/06/2016	<u>CO Date Finaled:</u> 04/06/2017 <u>Permit Date Issued:</u> 7/12/2016
<b>OF17-0044</b> <u>Permit Number</u>	ISSUED (FINAL) <u>Applicant Name</u>	Evergreen Development	46658 BURNING TREE L <u>Contractor</u>	<u>CO Date Apply:</u> 04/26/2017	<u>CO Date Finaled:</u> 04/26/2017

# Certificate of Occupancy List

05/01/2017

2/2

CofO Number	Status	Issued To	Address	CofO and Permit Dates
PB12-0643		Thurber Building Co. (Matt Thurber)	Thurber Building Co. (Matt T	<b>Permit Date Apply:</b> 09/11/2012 <b>Permit Date Issued:</b> 9/24/2012
<b>OF17-0045</b>	ISSUED (FINAL)	Perfect Fit at Margarets	42839 Five Mile	<b>CO Date Apply:</b> 04/27/2017 <b>CO Date Finaled:</b> 04/27/2017
<u>Permit Number</u>	<u>Applicant Name</u>		<u>Contractor</u>	
PB17-0300		Perfect Fit at Margarets		<b>Permit Date Apply:</b> 04/21/2017 <b>Permit Date Issued:</b> 4/27/2017

All Records

Co.DateFinaled Between 4/1/2017 12:00:00 AM AND

4/30/2017 11:59:59 PM AND

Co.Status = ISSUED (FINAL)

**Number of CofO's: 12**

Certificates of Occupancy and Re-Occupancy  
Plymouth Township  
April 2017\*  
WTUA

Address	Business Name	Business	Type of work	Business Forms Given Out	
				Yes	No
42839 5 Mile RD	Perfect Fit at Margaret's	Re-occupancy	Tailor	X	

05/01/17

**Enforcement List Vacant Properties**

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
<b><u>VACANT BLD - RES</u></b>					
11626 43916 JOY RD	R-78-059-03-0216-000		07/07/09	Recv'd Registration	
11626 JOY RD	R-78-061-99-0027-001	Bruce Gould	07/07/09	Violation Issued	06/14/11
11626 ANN ARBOR RD	R-78-054-99-0015-000	Shari Lightston, Trustee	07/07/09	Recv'd Registration	
11626 11626 BUTTERNUT	R-78-027-01-0160-002		10/26/11	Recv'd Registration	01/16/14
11626 8890 NORTHERN	R-78-059-03-0136-000	Rowe, Kimberly W	01/13/12	Recv'd Registration	
11626 46021 ANN ARBOR TR	R-78-036-99-0011-000		03/09/12	Recv'd Registration	
11626 9440 NORTHERN	R-78-059-03-0167-000	Baczlo Properties, LLC	03/21/13	Recv'd Registration	
11626 41451 CRABTREE LN	R-78-017-02-0521-000		11/27/13	Recv'd Registration	
11626 9037 NORTHERN	R-78-059-03-0201-000	Rupp, David	05/14/14	1st Reg ltr sent	
11626 42405 HAMMILL	R-78-017-03-0048-301	Rottell, Barbara Joann Trust	03/31/15	1st Reg ltr sent	
11626 9400 S MAIN	R-78-061-01-0003-000		03/31/15	2nd Notice	
11626 44415 ERIK PASS	R-78-058-01-0046-000	FINANCIAL FREEDOM/BREE	03/27/17	2nd Notice	

**Total: 12**

05/01/17

**Enforcement List Vacant Properties**

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
<b><u>VACANT BLD- COM</u></b>					
11626 14556 JIB	R-78-009-03-0096-002	Elizabeth Stanaj	07/07/09	Recv'd Registration	
<b>Total: 1</b>					

05/01/17

**Enforcement List Vacant Properties**

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
<b><u>VACANT PROP - RES</u></b>					
11626 Greystone Blvd	R-78-064-99-0022-701	Biondo Design & Building LLC	07/07/09	1st Reg ltr sent	
11626 BECK RD	R-78-040-99-0008-000	Marcus Raymond	07/07/09	1st Reg ltr sent	06/14/11
11626 JOY RD	R-78-061-99-0026-001	Bruce Gould	07/07/09	Recv'd Registration	
11626 ANN ARBOR RD	R-78-054-99-0015-000	Shari Lightston, Trustee	08/07/13	2nd Notice	03/28/14
11626 44415 ERIK PASS	R-78-058-01-0046-000	FINANCIAL FREEDOM/BREE	04/06/16		02/08/17
<hr/>					
<b>Total: 5</b>					

05/01/17

*Enforcement List Vacant Properties*

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Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
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**Total All Records: 18**

Page: 4

Charter Township of Plymouth  
Freedom of Information Report  
April 2017

<u>Control #/Dept</u>	<u>Date Rec'd</u>	<u>(F)OIA/(D)iscovery</u>	<u>Description</u>	<u>Clerk #</u>	<u>Requestor</u>	<u>Action Taken/Date</u>
4-1	4/3/2017	F	PTPD 17-2657, 14-251	W001066-040317	Kimberly Potter	Completed 4/3/2017
4-2	4/3/2017	F	PCPD 17-1211 Booking		Dergis	Completed 4/3/2017
4-3	4/5/2017	F	Sebastian Dana	W001069-040517	Barton Morris	Not our case-Canton
4-4	4/5/2017	F	PTPD 17-1225	W001068-040517	Carol Gardner-Barringer	Completed 4/5/2017
4-5	4/5/2017	F	PTPD 17-2643	W001071-040517	Jeffrey Pfeiffer	Denied-Still open
4-6	4/5/2017	F	PTPD 17-2748	W001072-040517	Neil Lobron	Completed 4/5/2017
4-7	4/5/2017	D	PTPD 17-628 Media		Erik Mayernik	Completed 4/5/2017
4-8	4/5/2017	F	PTPD 17-2405	W001073-040517	Melissa Siler	Completed 4/5/2017
4-9	4/7/2017	D	PTPD 17-1602 Media		Steven Mamat	Completed 4/10/2017
4-10	4/10/2017	D	PCPD 17-633 Booking		Dergis	Completed 4/10/2017
4-11	4/11/2017	F	Dispatch Call 4/4/17	W001074-041217	Neil Lobron	Completed 4/12/2017
4-12	4/13/2017	D	PTPD 15-7666		Keith Kecskes	Completed 4/13/2017
4-13	4/17/2017	D	PTPD 17-2825		Darin Weinberg	Completed 4/18/2017
4-14	4/19/2017*	F	Dean Nessen	W001079-041917	Brian Spurling	Not our case
4-15	4/20/2017	F	PTPD 17-2825	W001080-042017	Mike Morse	Completed 4/20/2017
4-16	4/20/2017	D	PTPD 17-322		Ryan Kasak	Completed 4/21/2017
4-17	4/24/2017	F	PTPD 17-1171	W001086-042417	Terry Buckley	Completed 4/24/2017
4-18	4/24/2017	F	PTPD 17-3315,2237,2291	W001089-042517	Brandon Link	Completed 4/24/2017
4-19	4/24/2017	F	PTPD 17-36323	W001090-042517	Anastasiya Slaughter	Completed 4/24/2017



# FOIA Monthly Report

Run Date: 05/01/2017 3:00 PM

Create Date	Company Name	Customer Full Name	Type of Information Requested	Amount of Payment
4/12/2017		Campaign Associate Sarah Scholl	Other	
4/12/2017		Campaign Associate Sarah Scholl	Assessing Records	
4/14/2017	AKT Peerless		Assessing Records Building Fire Report	
4/21/2017	PM Environmental	Research Consultant Lindsey Sorensen	Environmental Fire Report	
4/20/2017		Abdullah Marsoub	Building	
4/21/2017		Julie Catterall	Zoning	
4/21/2017	Chelsea Lumber	Skeeter Wagoner	Building	
4/3/2017		Jessica Herron	Fire Report	
4/5/2017	ERG	Charles Badgerow	Environmental	
4/18/2017	LexisNexis	LexisNexis	Fire Report	
4/20/2017	Perceptron, Inc	Stephen Rote	Fire Report	
4/24/2017		Terry Buckley	EMS Report Police Records	
4/24/2017	McDowell & Associates	Lindsey Selvig	Fire Report	
4/28/2017	PM Environmental	Research Consultant Lindsey Sorensen	Other	
4/3/2017		kimberly potter	Police Records	
4/5/2017		Carol Gardner-Barringer	Police Records	
4/5/2017	Barton Morris Law Firm	Barton Morris Law Firm	Police Records	
4/5/2017		jeffrey pfeiffer	Police Records	
4/5/2017		neil lobron	Police Records	
4/5/2017		Melissa Siler	Police Records	
4/12/2017		neil lobron	Police Records	
4/19/2017	minute man services	Brian Spurling	Police Records	
4/19/2017	Mike Morse Law Firm	Amy Britt	Police Records	
4/25/2017		Brandon Link	Police Records	
4/25/2017		Anastasiya Slaughter	Police Records	

Total Requests: 25

Total Dollars: 0

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING  
MAY 9, 2017**

**ITEM E.3  
APPROVAL OF TOWNSHIP BILLS  
SCHEDULE FOR TRUSTEES TO APPROVE  
BILLS**

**CHARTER TOWNSHIP OF PLYMOUTH  
BILL REVIEW ASSIGNMENTS FOR TRUSTEES**

Listed below is the schedule for Trustees to come in to the Clerk's Office to review bills. The schedule will rotate by month. Each Trustee is expected to come in and review the bills for the entire month they are assigned.

<b>NAME</b>	<b>MONTH</b>
<b>Curmi</b>	<b>May</b>
<b>Doroshewitz</b>	<b>June</b>
<b>Dempsey</b>	<b>July</b>
<b>Heitman</b>	<b>August</b>
<b>Curmi</b>	<b>September</b>
<b>Doroshewitz</b>	<b>October</b>
<b>Dempsey</b>	<b>November</b>
<b>Heitman</b>	<b>December</b>

FUND NAME	FUND NUMBERS	PRO-FORMA INVOICES	
		ALREADY PAID	2017 INVOICES TO BE PAID
General Fund	101	172,370.93	53,759.59
Solid Waste Fund	226	101,033.57	241.49
Improvement Revolving (Capital)	246	0	200.00
Drug Forfeiture Fund	265	0	
Drug Forfeiture Fund	266	0	33,406.00
Golf Course Fund	510	751.33	0.00
Senior Transportation	588	332.32	869.59
Water/Sewer Fund	592	361,788.91	118,129.80
Trust and Agency	701	0.00	
Police Bond Fund	702	2,938.00	
Tax Pool	703	0.00	
Special Assessment Capital	805	0.00	20,598.07
<b>TOTALS:</b>		639,215.06	227,204.54
<b>GRAND TOTAL FOR MAY 9, 2017 PAYABLES:</b>		866,419.60	

## Charter Township of Plymouth AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

<b>ASSOCIATED NEWSPAPERS OF MICHIGAN</b>			<b>Invoice Amount:</b>	<b>\$76.25</b>
Legal Publication			<b>Check Date:</b>	<b>05/10/2017</b>
	101-400-727.000	Trowbridge-5 Mile E of Napier		76.25
<b>ASSOCIATED NEWSPAPERS OF MICHIGAN</b>			<b>Invoice Amount:</b>	<b>\$80.48</b>
Legal Publication			<b>Check Date:</b>	<b>05/10/2017</b>
	101-400-727.000	Paintball-Burroughs Site		80.48
<b>ASSOCIATED NEWSPAPERS OF MICHIGAN</b>			<b>Invoice Amount:</b>	<b>\$79.06</b>
Legal Publication			<b>Check Date:</b>	<b>05/10/2017</b>
	101-400-727.000	PUD-St. John's Golf Club		79.06
<b>HYDRO CORP</b>			<b>Invoice Amount:</b>	<b>\$1,779.00</b>
Cross Connection Control Program			<b>Check Date:</b>	<b>05/10/2017</b>
	592-291-804.000	Cross Connection Control Program		1,779.00
<b>ORCHARD, HILTZ, &amp; MCCLIMENT, INC.</b>			<b>Invoice Amount:</b>	<b>\$2,545.25</b>
Plymouth Commons Road SAD			<b>Check Date:</b>	<b>05/10/2017</b>
	805-805-970.300	Professional Services - Plymouth Commons		2,545.25
<b>SEHI COMPUTER PRODUCTS</b>			<b>Invoice Amount:</b>	<b>\$230.00</b>
Toner & Drum Unit - DPS Fax Machine			<b>Check Date:</b>	<b>05/10/2017</b>
	592-172-727.000	Toner Cartridge		77.00
	592-172-727.000	Drum Unit		147.00
	592-172-727.000	Freight		6.00
<b>OFFICE DEPOT</b>			<b>Invoice Amount:</b>	<b>\$686.91</b>
Office Supplies - April 2017			<b>Check Date:</b>	<b>05/10/2017</b>
	592-172-727.000	Office Supplies - April 2017		636.92
	592-172-727.000	Delivery		49.99
<b>OFFICE DEPOT</b>			<b>Invoice Amount:</b>	<b>\$320.25</b>
Office Supplies - April 2017			<b>Check Date:</b>	<b>05/10/2017</b>
	592-172-727.000	Office Supplies - April 2017		163.21
	101-171-727.000	Paper		31.47
	101-201-727.000	Paper		13.20
	101-400-727.000	Paper		22.48
	226-226-727.000	Paper		7.49
	592-172-727.000	Paper		82.40
<b>CHARTER TWSP OF PLYMOUTH</b>			<b>Invoice Amount:</b>	<b>\$6,384.39</b>
Credit Card Purchases - March 2017			<b>Check Date:</b>	<b>05/10/2017</b>
	101-325-851.000	HD - microwave (brothers)		149.00
	101-305-727.000	HD - Fan (Brothers)		43.88
	101-305-727.000	Detective Bur. - Used Vehicles (Brothers)		20.30
	101-325-851.000	Best Buy - TV in Comm Center (Brothers)		296.79
	592-172-963.000	Monster for Employers - Ad - (Coobatis)		279.00
	101-691-727.000	CareerBuilder.com - Ad - (Coobtis)		927.36
	101-801-813.000	Career Builder - Ad P & Z -(Coobatis)		230.84
	101-305-963.000	Career Builder - ad - Police (Coobatis)		230.84
	101-691-727.000	Career Builder - Ads - Park (Coobatis)		461.68
	101-171-861.000	Chamber of Commerce (Exhibit) (Heise)		150.00
	592-172-727.000	FedEx Office - Shipping (Courter)		13.09
	592-443-937.000	Tools & Copper tubing (Courter)		85.83
	592-172-973.080	PDH Credit/Certificate-SAW Grant (Fellra)		100.00
	246-246-970.000	MRC Membership (Fellrath)		200.00
	101-305-851.000	Garrett Super Wand (Gordon)		207.00

## Charter Township of Plymouth AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

101-336-776.000	HD-kitchen floor supplies (Gross)	104.71
101-336-727.000	Burger King (Gross)	19.39
101-265-776.000	Delwood Supply (Pumbing Parts)(Haack)	64.65
101-265-776.000	Graybar (bulbs, et al) (Haack)	69.65
101-265-776.000	HD - supplies (Haack)	54.31
101-336-727.000	HD - gorila glue for FD (Haack) '	10.97
101-265-776.000	Diamond ProClean - DDA (Haack)	800.00
101-265-776.000	Graybar (Bulbs et al) (Hack)	121.92
101-265-858.000	HD Supllies fo Friendship S (Haack)	41.31
101-265-776.000	HD Mounting Tape (Haack)	9.24
101-265-858.000	Webstore-Playing Cards (Haack)	304.14
101-265-858.000	Town Locksmith (Friendship)(Haack)	74.50
101-265-858.000	Balast & Bulbs (Friendship)(Haack)	98.86
101-305-776.000	Sam's Club - PD supplies (Haack)	23.85
101-265-858.000	Sam's Club -Twp. Grounds (Haack)	22.48
101-265-776.000	Sam's Club supplies (Haack)	50.64
101-265-776.000	HD - Electrical Parts (Haack)	13.91
592-172-776.000	Graybar - UBulbs for DPW (Haack)	121.92
101-265-720.000	Lighting Supply (bulbs)(Haack)	51.80
101-290-730.000	Postmaster (Hammye)	98.00
101-215-727.000	Printer Repair (Janks)	119.00
101-371-863.000	Victory Lane Oil Change (Lewis)	45.28
101-336-776.000	HD Garden Hose (Mann)	15.47
101-336-776.000	Kohl's -bath towels (Mann)	104.90
101-336-776.000	HD - Bulbs-FS! - (Mann)	44.34
101-336-727.000	Jet's Pizza (lunch for windy days)(Phill	62.47
101-336-727.000	Lee's (food for windy day)Phillips	69.86
101-336-727.000	BlueCard Recert.(Phillips)	125.00
101-305-853.000	Apple (ICloud Charge)(Tiderington)	0.99
101-305-963.000	Go Wireless (Tiderington)	121.75
101-305-960.000	MACP Dues (Tiderington)	115.00
101-305-851.000	Batteries Plus - fobs (Tiderington)	8.47

**A.S.C., INC**

Technical Service to UPs at Soccer Park

101-691-818.000

Tech serv to UPs at Soccer Park

**Invoice Amount: \$198.00****Check Date: 05/10/2017**

198.00

**A.S.C., INC**

CCTV Service Agreement Quarterly Billing Inv. 42

101-305-818.000

Coverage Period 4/1/17 - 6/30/17

**Invoice Amount: \$2,445.00****Check Date: 05/10/2017**

2,445.00

**ALLIE BROTHERS UNIFORMS**

Uniform Equip/Ofc. Schemanske Inv. 65006 3/15/

101-305-758.000

Uniform Boots

**Invoice Amount: \$219.99****Check Date: 05/10/2017**

219.99

**ASSOCIATED NEWSPAPERS OF MICHIGAN**

Publication -Back up of Sewage Disposal or Storm

101-528-727.000

PN-Back up Sewage Disposal/Storm Water

**Invoice Amount: \$24.46****Check Date: 05/10/2017**

24.46

**PLYMOUTH POSTMASTER**

Postal Permit-Newsletters, Water Bills

101-171-727.000

Permit 218- Mktng-Newsletters/Calendars

101-528-727.000

Permit-Water Billing

**Invoice Amount: \$450.00****Check Date: 05/10/2017**

225.00

225.00

**SIGNATURE FORD, L-M**

2017 Ford Explorer Limited 4x4 in Black - State of

266-300-978.000

2017 Explorer 4x4 Limited Price K8F/300A

266-300-978.000

Deep Tray Style All Weather Floor Mats

**Invoice Amount: \$33,406.00****Check Date: 05/10/2017**

33,287.00

120.00

## Charter Township of Plymouth AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

266-300-978.000      *-overpayment of Invoice #BR349*      (1.00)

<b>ASSOCIATED NEWSPAPERS OF MICHIGAN</b>		<b>Invoice Amount:</b>	<b>\$75.00</b>
Police Auction Ad Inv. 43324 3/23/2017		<b>Check Date:</b>	<b>05/10/2017</b>
	101-305-727.000	<i>Ad published on March 23, 2017</i>	75.00
<b>ASSOCIATED NEWSPAPERS OF MICHIGAN</b>		<b>Invoice Amount:</b>	<b>\$75.93</b>
Publish PUD Option Hearing		<b>Check Date:</b>	<b>05/10/2017</b>
	101-801-813.000	<i>Publication of PUD Option</i>	75.93
<b>NAPA Auto Parts of Plymouth</b>		<b>Invoice Amount:</b>	<b>\$71.49</b>
Radar repair supplies Inv. 531502 3/20/17		<b>Check Date:</b>	<b>05/10/2017</b>
	101-305-863.000	<i>Fasteners</i>	65.50
	101-305-863.000	<i>Mirror Adhesive</i>	5.99
<b>BASIC</b>		<b>Invoice Amount:</b>	<b>\$262.65</b>
Quarterly Fee for Secion 125 Flexplan administrati		<b>Check Date:</b>	<b>05/10/2017</b>
	101-336-714.000	<i>Fire</i>	30.90
	592-172-716.000	<i>DPW</i>	46.35
	101-305-714.000	<i>Police</i>	108.15
	101-325-714.000	<i>Dispatch</i>	15.45
	101-171-714.000	<i>Human Resources</i>	15.45
	101-201-714.000	<i>Information Services</i>	15.45
	101-215-714.000	<i>Clerk</i>	15.45
	101-265-714.000	<i>Bldg.</i>	15.45
<b>BLACKWELL FORD INC.</b>		<b>Invoice Amount:</b>	<b>\$311.22</b>
Vehicle Repair/143167 Inv. 118098 12-20-16		<b>Check Date:</b>	<b>05/10/2017</b>
	101-305-863.000	<i>Vehicle Repair</i>	311.22
<b>BLACKWELL FORD INC.</b>		<b>Invoice Amount:</b>	<b>\$387.26</b>
Senior Bus Repair - Tires Invoice # 124055		<b>Check Date:</b>	<b>05/10/2017</b>
	588-588-863.000	<i>Senior Bus Tires Invoice # 124055</i>	387.26
<b>BLACKWELL FORD INC.</b>		<b>Invoice Amount:</b>	<b>\$482.33</b>
Senior Bus Repair Invoice # 124209		<b>Check Date:</b>	<b>05/10/2017</b>
	588-588-863.000	<i>Senior Trans # 124209</i>	482.33
<b>OCCUPATIONAL HEALTH CENTERS OF MI</b>		<b>Invoice Amount:</b>	<b>\$172.50</b>
Police Officer Applicant Pre-Employment Physical		<b>Check Date:</b>	<b>05/10/2017</b>
	101-305-818.000	<i>Applicant Christopher Wilder</i>	172.50
<b>C O C M</b>		<b>Invoice Amount:</b>	<b>\$190.00</b>
SPRING CONFERENCE 2017		<b>Check Date:</b>	<b>05/10/2017</b>
	101-371-960.000	<i>2017 SPRING CONFRENCE</i>	190.00
<b>CDW GOVERNMENT INC</b>		<b>Invoice Amount:</b>	<b>\$1,002.20</b>
Microsoft Surface Pro		<b>Check Date:</b>	<b>05/10/2017</b>
	101-336-978.000	<i>Microsoft Surface Pro</i>	949.05
	101-336-978.000	<i>Microsoft Surface Pen</i>	53.15
<b>CDW GOVERNMENT INC</b>		<b>Invoice Amount:</b>	<b>\$41.63</b>
Microsoft Surface Pro		<b>Check Date:</b>	<b>05/10/2017</b>
	101-336-978.000	<i>Inclpio Capture Back Cover for Tablet</i>	41.63
<b>CDW GOVERNMENT INC</b>		<b>Invoice Amount:</b>	<b>\$230.00</b>
Microsoft Surface Pro		<b>Check Date:</b>	<b>05/10/2017</b>

## Charter Township of Plymouth AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

	101-336-978.000	Microsoft Complete Extended Service	230.00
<b>CUMMINS BRIDGEWAY,LLC</b>			<b>Invoice Amount: \$1,301.85</b>
Semi-Annual Generator Maintenance Agree. Inv.			<b>Check Date: 05/10/2017</b>
	101-315-951.000	Service Period 5-1-17 - 4-30-18	1,301.85
<b>ELLSWORTH INDUSTRIES</b>			<b>Invoice Amount: \$1,036.48</b>
Limestone			<b>Check Date: 05/10/2017</b>
	592-291-935.000	6A Limestone	1,036.48
<b>FIFER INVESTIGATIONS, LLC</b>			<b>Invoice Amount: \$2,036.00</b>
Background Investigation 4/11/17			<b>Check Date: 05/10/2017</b>
	101-305-818.000	Police Officer Applicant - C. Wilder	1,900.00
	101-305-818.000	Social Security Employment History	136.00
<b>GHD, Inc.</b>			<b>Invoice Amount: \$21,145.37</b>
SAW Grant Phase 1 - January 2017			<b>Check Date: 05/10/2017</b>
	592-172-973.080	SAW Grant Phase 1 - January 2017	21,145.37
<b>GHD, Inc.</b>			<b>Invoice Amount: \$90,823.55</b>
SAW Grant Phase 1 - March 2017			<b>Check Date: 05/10/2017</b>
	592-172-973.080	SAW Grant Phase 1 - March 2017	90,823.55
<b>HALT FIRE INC</b>			<b>Invoice Amount: \$662.66</b>
R1 batteries			<b>Check Date: 05/10/2017</b>
	101-336-863.000	Replace batteries	662.66
<b>HORTON PLUMBING</b>			<b>Invoice Amount: \$105.00</b>
labor to repair mixing valve Sta #1			<b>Check Date: 05/10/2017</b>
	101-336-776.000	Labor to repair mixing valve 2 sta#1	105.00
<b>INDUSTRIAL BROOM SERVICE</b>			<b>Invoice Amount: \$456.00</b>
Sweeper parts			<b>Check Date: 05/10/2017</b>
	592-291-851.000	3 gutter brooms	456.00
<b>LB Office</b>			<b>Invoice Amount: \$347.40</b>
Chairmats Electric Punch Shredder			<b>Check Date: 05/10/2017</b>
	101-253-978.001	chair mats	187.98
	101-253-978.001	Electric Punch	159.42
<b>MICHIGAN MUNICIPAL LEAGUE</b>			<b>Invoice Amount: \$125.60</b>
Classified Ad for Planning Consultant			<b>Check Date: 05/10/2017</b>
	101-400-727.000	Classified Ad for Planning Consultant	125.60
<b>MICHIGAN, STATE OF</b>			<b>Invoice Amount: \$500.00</b>
Stormwater Annual Permit Fee 2017			<b>Check Date: 05/10/2017</b>
	592-172-963.000	Stormwater Annual Permit Fee 2017	500.00
<b>MICHIGAN LINEN SERVICE</b>			<b>Invoice Amount: \$84.35</b>
Uniforms			<b>Check Date: 05/10/2017</b>
	592-172-758.000	Uniforms 3/31/17	84.35
<b>MICHIGAN LINEN SERVICE</b>			<b>Invoice Amount: \$84.35</b>
Uniforms			<b>Check Date: 05/10/2017</b>
	592-172-758.000	Uniforms 4/7/17	84.35



## Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION		INVOICE INFORMATION	
<b>MICHIGAN LINEN SERVICE</b>		<b>Invoice Amount:</b>	<b>\$84.35</b>
Uniforms		<b>Check Date:</b>	<b>05/10/2017</b>
	592-172-758.000	Uniforms 4/14/17	84.35
<b>MICHIGAN LINEN SERVICE</b>		<b>Invoice Amount:</b>	<b>\$84.35</b>
Uniforms		<b>Check Date:</b>	<b>05/10/2017</b>
	592-172-758.000	Uniforms 4/21/17	84.35
<b>Northern Tool &amp; Equipment</b>		<b>Invoice Amount:</b>	<b>\$230.06</b>
hose & reel		<b>Check Date:</b>	<b>05/10/2017</b>
	101-336-978.000	#42952 hose	139.99
	101-336-978.000	#153001 hose reel/w delivery	90.07
<b>NORTHVILLE, CHARTER TOWNSHIP OF</b>		<b>Invoice Amount:</b>	<b>\$318.75</b>
March 2017 Five Mile Road Corridor Proj. (4/19 i		<b>Check Date:</b>	<b>05/10/2017</b>
	101-400-818.000	Mar 2017 5 Mile Corridor Project Copay	318.75
<b>OFFICE DEPOT</b>		<b>Invoice Amount:</b>	<b>\$95.64</b>
Supervisor Area Office Supplies - April 2017		<b>Check Date:</b>	<b>05/10/2017</b>
	101-171-727.000	Papermate Ball Point Stick Pens	2.94
	101-171-727.000	Hammermill Copy Paper - letter size	39.26
	101-171-727.000	OD Brand Invisible Tape - 10 pk	7.56
	101-171-727.000	Post It Flags	9.50
	101-171-727.000	Post It pop up notes 14 pk +4	16.49
	101-171-727.000	OD Brand Wood Pencils/72 box	4.62
	101-209-727.000	Writing Pads - 8 1/2 x 11 (12)	15.27
<b>OFFICE DEPOT</b>		<b>Invoice Amount:</b>	<b>\$92.55</b>
office supplies		<b>Check Date:</b>	<b>05/10/2017</b>
	101-336-727.000	Ledger	24.69
	101-336-727.000	Marker pens	8.10
	101-336-727.000	dividers	59.76
<b>ORCHARD, HILTZ, &amp; MCCLIMENT, INC.</b>		<b>Invoice Amount:</b>	<b>\$948.75</b>
Plymouth Commons Road SAD		<b>Check Date:</b>	<b>05/10/2017</b>
	805-805-970.300	Plymouth Commons Road SAD 4/01/2017	948.75
<b>ORCHARD, HILTZ, &amp; MCCLIMENT, INC.</b>		<b>Invoice Amount:</b>	<b>\$585.00</b>
Ridgewood Hills Follow-up		<b>Check Date:</b>	<b>05/10/2017</b>
	805-805-970.230	Ridgewood Hills Follow-up 04/01/2017	585.00
<b>Physio-Control, Inc.</b>		<b>Invoice Amount:</b>	<b>\$219.92</b>
AED wall signs		<b>Check Date:</b>	<b>05/10/2017</b>
	101-336-836.000	AED wall signs 7X8	187.92
	101-336-836.000	FREIGHT	32.00
<b>CITY OF PLYMOUTH</b>		<b>Invoice Amount:</b>	<b>\$84.86</b>
DMS Services/Other		<b>Check Date:</b>	<b>05/10/2017</b>
	592-172-776.000	Salt - February 2017	84.86
<b>PLYMOUTH-CANTON COMMUNITY SCHOOLS</b>		<b>Invoice Amount:</b>	<b>\$4,258.14</b>
March Fuel Inv. 001532 4/3/17		<b>Check Date:</b>	<b>05/10/2017</b>
	101-305-863.000	Patrol Vehicles	4,167.98
	101-325-963.000	PSA Vehicle	90.16
<b>PLYMOUTH-CANTON COMMUNITY SCHOOLS</b>		<b>Invoice Amount:</b>	<b>\$418.23</b>
MARCH FUEL		<b>Check Date:</b>	<b>05/10/2017</b>

## Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION		INVOICE INFORMATION	
	101-371-863.000	INVOICE 001532	418.23
<b>PLYMOUTH-CANTON COMMUNITY SCHOOLS</b>		<b>Invoice Amount:</b>	<b>\$2,524.92</b>
February Fuel Inv. 00001498 (Revised Additional		<b>Check Date:</b>	<b>05/10/2017</b>
	101-305-863.000	Patrol Vehicles	2,499.27
	101-325-963.000	PSA Vehicle	25.65
<b>PROGRESSIVE PRINTING</b>		<b>Invoice Amount:</b>	<b>\$234.00</b>
2017 HHW POSTCARDS		<b>Check Date:</b>	<b>05/10/2017</b>
	226-226-810.000	HHW POSTCARD PRINTING/DELIVERED TO PO	234.00
<b>PROVANTAGE, LLC</b>		<b>Invoice Amount:</b>	<b>\$404.87</b>
HP LOT6 Tape Cartridges - Quote 7285272		<b>Check Date:</b>	<b>05/10/2017</b>
	101-201-727.000	HP LTO6 Data Cartridge - C7976B	389.88
	101-201-727.000	Shipping	14.99
<b>AIRGAS USA, LLC</b>		<b>Invoice Amount:</b>	<b>\$329.96</b>
Oxygen Cylinder tank rentals		<b>Check Date:</b>	<b>05/10/2017</b>
	101-336-836.000	Rent Cyl Med Lg Oxygenhazmat chg incl	329.96
<b>RAS Engineering, LLC</b>		<b>Invoice Amount:</b>	<b>\$450.00</b>
Old Vehicle Strip - Inv. 2183 2-27-17		<b>Check Date:</b>	<b>05/10/2017</b>
	101-305-863.000	Vehicle 12-3	450.00
<b>A T &amp; T GLOBAL SERVICES, INC.</b>		<b>Invoice Amount:</b>	<b>\$244.95</b>
Equipment Repaired in Communications Center In		<b>Check Date:</b>	<b>05/10/2017</b>
	101-325-851.000	Reset Aims Cards and Tested	244.95
<b>SCHULTZ AND YOUNG, P.C.</b>		<b>Invoice Amount:</b>	<b>\$2,249.38</b>
April invoice for March 2017 Legal Expenses		<b>Check Date:</b>	<b>05/10/2017</b>
	101-336-826.000	Fire	686.25
	101-305-826.000	Police	610.00
	101-325-828.000	Dispatch	343.13
	101-290-826.000	General Labor	610.00
<b>SHARPE, PAUL</b>		<b>Invoice Amount:</b>	<b>\$170.77</b>
Full Color Table Runner w/ Township Logo & case		<b>Check Date:</b>	<b>05/10/2017</b>
	101-171-978.000	Twp. TableRunner w/Logo	150.00
	101-171-978.000	Zipper Case for Table Runner	6.00
	101-171-978.000	Shipping & Handling	14.77
<b>SHI International Corp.</b>		<b>Invoice Amount:</b>	<b>\$1,351.65</b>
Cisco Network equipt for Sta#2 Quote 13226069		<b>Check Date:</b>	<b>05/10/2017</b>
	101-336-978.000	Cisco firewall - ASA5506-K9	512.89
	101-336-978.000	Cisco Switch - WS-C3560CX-8PC-S	838.76
<b>SHI International Corp.</b>		<b>Invoice Amount:</b>	<b>\$179.40</b>
Cisco Network equipt for Sta#2 Quote 13226069		<b>Check Date:</b>	<b>05/10/2017</b>
	101-336-978.000	Smartnet 8x5NBD CON-SNT ASA5506K	94.46
	101-336-978.000	Smartnet 8x5NBD CON-SNT-WSC38PCS	84.94
<b>SURE-FIT LAUNDRY CO.</b>		<b>Invoice Amount:</b>	<b>\$31.50</b>
Prisoner Blanket Cleaning Inv. 378216 3/9/17		<b>Check Date:</b>	<b>05/10/2017</b>
	101-325-851.000	Blanket Cleaning	31.50
<b>SURE-FIT LAUNDRY CO.</b>		<b>Invoice Amount:</b>	<b>\$22.50</b>
Prisoner Blanket Cleaning Inv 3-16-17		<b>Check Date:</b>	<b>05/10/2017</b>

## Charter Township of Plymouth AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

	101-325-851.000	Blanket Cleaning	22.50
<b>TradeMaster, Inc.</b>			<b>Invoice Amount: \$4,999.00</b>
Mobile Eyes Inspector Software with IFC Codes/2			<b>Check Date: 05/10/2017</b>
	101-336-727.000	Software/Setup/Training	4,999.00
<b>VANCE OUTDOORS, INC.</b>			<b>Invoice Amount: \$5,488.67</b>
Ammunition for 2017 - State Contract #071B6600			<b>Check Date: 05/10/2017</b>
	101-305-960.000	Winchester .45 ACP 230 gr FMJ Q4170	5,400.00
	101-305-960.000	Shipping	88.67
<b>WAYNE COUNTY</b>			<b>Invoice Amount: \$120.76</b>
1/17 Traffic Signal Energy			<b>Check Date: 05/10/2017</b>
	101-446-920.000	Traf Sig Energy 1/17	120.76
<b>WAYNE COUNTY</b>			<b>Invoice Amount: \$120.76</b>
2/17 Traffic Signal Energy			<b>Check Date: 05/10/2017</b>
	101-446-920.000	Traf Sig Energy 2/17	120.76
<b>WAYNE COUNTY</b>			<b>Invoice Amount: \$455.00</b>
October 2016 Prisoner Housing Inv. 288838 3/1/1			<b>Check Date: 05/10/2017</b>
	101-305-832.000	October Prisoner Housing	455.00
<b>WAYNE COUNTY</b>			<b>Invoice Amount: \$52.81</b>
Wayne County Annual Permit - Pavement Restora			<b>Check Date: 05/10/2017</b>
	592-291-932.000	Wayne County Annual Permit - Pavement Re	52.81
<b>WAYNE COUNTY</b>			<b>Invoice Amount: \$52.81</b>
Wayne County Annual Permit - Maintenance			<b>Check Date: 05/10/2017</b>
	592-291-932.000	Wayne County Annual Permit - Maintenance	52.81
<b>WAYNE COUNTY</b>			<b>Invoice Amount: \$52.81</b>
WC Annual Permit Street Sweeping			<b>Check Date: 05/10/2017</b>
	592-291-932.000	WC Annual Permit Street Sweeping	52.81
<b>KCI</b>			<b>Invoice Amount: \$978.30</b>
Printing and Postage for 2017 Assessment Chang			<b>Check Date: 05/10/2017</b>
	101-290-730.000	Print & Post for 2017 Assess. Change Not	978.30
<b>Michigan Academy of Emergency Serv</b>			<b>Invoice Amount: \$40.00</b>
Adm Fee for Heartsaver class (6)			<b>Check Date: 05/10/2017</b>
	101-336-960.000	Course Adm Fee	10.00
	101-336-960.000	AED cards	30.00
<b>ENGRAVING CONNECTION</b>			<b>Invoice Amount: \$31.44</b>
Board Room Nameplates -Itsell (Planning) & Schn			<b>Check Date: 05/10/2017</b>
	101-400-727.000	John Itsell Plate (Planning)	15.36
	101-400-727.000	Don Schnettler (ZBA)	16.08
<b>WADE-TRIM OPERATIONS SERVICES</b>			<b>Invoice Amount: \$4,292.66</b>
Construction Admin - Hunters Creek sub			<b>Check Date: 05/10/2017</b>
	805-805-970.210	Construction Admin - Hunters Creek sub	4,292.66
<b>WADE-TRIM OPERATIONS SERVICES</b>			<b>Invoice Amount: \$6,056.48</b>
Construction admin - Deer Creek Sub 2/17 - 4/17			<b>Check Date: 05/10/2017</b>
	805-805-970.290	Construction admin - Deer Creek Sub 2/17	6,056.48

**Charter Township of Plymouth  
AP Invoice Listing - Board Report**

**VENDOR INFORMATION****INVOICE INFORMATION**

<b>WADE-TRIM OPERATIONS SERVICES</b>		<b>Invoice Amount:</b>	<b>\$11,603.25</b>
2016-17 Local Road Initiative Design Eng		<b>Check Date:</b>	<b>05/10/2017</b>
<i>101-446-818.000</i>	<i>2016-17 Local Road Initiative Design Eng</i>		<i>11,603.25</i>
<b>WADE-TRIM OPERATIONS SERVICES</b>		<b>Invoice Amount:</b>	<b>\$6,169.93</b>
Construction admin - Ridgewood Hills Sub 2, 3 &		<b>Check Date:</b>	<b>05/10/2017</b>
<i>805-805-970.340</i>	<i>Construction admin - Ridgewood Hills Sub</i>		<i>6,169.93</i>
<b>UTEC</b>		<b>Invoice Amount:</b>	<b>\$139.50</b>
Toner Cartridge		<b>Check Date:</b>	<b>05/10/2017</b>
<i>101-215-727.000</i>	<i>Toner Cartridge for FAX</i>		<i>139.50</i>
<b>Total Amount to be Disbursed:</b>			<b>\$227,204.54</b>

**Charter Township of Plymouth  
AP Invoice Listing - Board Report**

**VENDOR INFORMATION****INVOICE INFORMATION**

**35TH DISTRICT COURT**  
POLICE BOND 4/24/2017

*702-100-087.000 5733*

**Invoice Amount: \$293.00**  
**Check Date: 05/03/2017**  
*293.00*

**Total Amount to be Disbursed: \$293.00**

## Charter Township of Plymouth AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

<b>COMCAST</b>		<b>Invoice Amount:</b>	<b>\$134.85</b>
Comcast High Speed Internet 5-17 Port Street		<b>Check Date:</b>	<b>05/03/2017</b>
101-290-941.000	Comcast High Speed Internet Port Street		134.85
<b>COMCAST</b>		<b>Invoice Amount:</b>	<b>\$154.85</b>
Monthly Cable and Internet Township Hall - May		<b>Check Date:</b>	<b>05/03/2017</b>
101-290-941.000	May 2017 Service		154.85
<b>MICH MUN RISK MGT AUTHORITY ECP</b>		<b>Invoice Amount:</b>	<b>\$12,086.66</b>
Electric - March 2017		<b>Check Date:</b>	<b>05/03/2017</b>
101-336-921.000	Electric Choice March 2017		1,280.93
592-172-921.000	Electric Choice March 2017		811.71
101-171-921.000	Electric Choice March 2017		727.89
101-201-921.000	Electric Choice March 2017		389.48
101-209-921.000	Electric Choice March 2017		208.36
101-215-921.000	Electric Choice March 2017		632.57
101-253-921.000	Electric Choice March 2017		264.19
101-305-921.000	Electric Choice March 2017		2,090.40
101-325-921.000	Electric Choice March 2017		870.20
101-336-921.000	Electric Choice March 2017		307.77
101-371-921.000	Electric Choice March 2017		458.25
101-400-921.000	Electric Choice March 2017		256.70
592-172-921.000	Electric Choice March 2017		603.29
592-172-921.000	Electric Choice March 2017		1,757.32
101-336-921.000	Electric Choice March 2017		497.38
101-691-921.000	Electric Choice March 2017		215.99
101-265-921.000	Electric Choice March 2017		124.17
101-100-067.010	Electric Choice March 2017		582.13
588-588-921.000	UTILITIES		7.93
<b>Great Lakes Water Authority</b>		<b>Invoice Amount:</b>	<b>\$20,279.11</b>
GLWA March 2017 IWC Charges		<b>Check Date:</b>	<b>05/03/2017</b>
592-441-743.000	February 2017 IWC Charges		20,279.11
<b>GROTH, SANDRA</b>		<b>Invoice Amount:</b>	<b>\$146.59</b>
Mileage Reimbursement		<b>Check Date:</b>	<b>05/03/2017</b>
101-215-861.000	Mileage to Clerk's Conf. - Mt Pleas		146.59
<b>ALERUS FINANCIAL</b>		<b>Invoice Amount:</b>	<b>\$2,579.89</b>
Defined Contribution - 4/14/17		<b>Check Date:</b>	<b>05/03/2017</b>
101-325-714.050	Define Contribution -Dispatch (Employer)		1,609.36
101-100-231.000	Employee Cont -all		714.06
101-100-231.000	Define Contribution-Police (ER)		256.47
<b>GFL Environmental USA, Inc.</b>		<b>Invoice Amount:</b>	<b>\$100,936.08</b>
MAR 2017 - RESIDENTIAL COLLECTION		<b>Check Date:</b>	<b>05/03/2017</b>
226-226-810.000	MAR 2017 TRASH		65,230.80
226-226-810.000	MAR 2017 RECYCLING		18,195.96
226-226-810.000	MAR 2017 YARD WASTE		17,509.32
<b>I.A.F.F. - LOCAL 1496</b>		<b>Invoice Amount:</b>	<b>\$1,750.00</b>
IAFF Union Dues - April 2017		<b>Check Date:</b>	<b>05/03/2017</b>
101-100-232.020	Atkins, Daniel L.		90.00
101-100-232.020	Bukis, Peter J.		90.00
101-100-232.020	Conely, Patrick		90.00
101-100-232.020	Conroy, William J.		130.00
101-100-232.020	Culver, Ean G.		90.00

## Charter Township of Plymouth AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

101-100-232.020	Fox, David R.	90.00
101-100-232.020	Gross, Scott Paul	90.00
101-100-232.020	Haller, Christopher M.	90.00
101-100-232.020	Harrell, James M.	90.00
101-100-232.020	Mack, Christopher	90.00
101-100-232.020	Mallari, Jeffery G.	90.00
101-100-232.020	Mangan, Gregory	90.00
101-100-232.020	Mann, Charles H.	90.00
101-100-232.020	Pickert, Douglas	90.00
101-100-232.020	Randall, Jeffrey	90.00
101-100-232.020	Smith, Christopher B.	90.00
101-100-232.020	Tefend, Ricky L.	90.00
101-100-232.020	Villet, Guy	90.00
101-100-232.020	Bonadeo, Mark	90.00

**M E R S**

MERS - April 2017 Employee AND Employer

**Invoice Amount: \$95,817.19**  
**Check Date: 05/03/2017**

101-100-231.030	April COAM - Employee Contrib.	3,540.45
101-100-231.030	April POAM - Employee Contrib	10,998.38
101-100-231.020	April FIRE - Employee Contrib	9,917.11
101-100-231.050	April DISPATCH - Employee Contrib	2,945.61
101-305-714.030	April COAM - Employer Contrib	15,724.64
101-305-714.030	April POAM - Employer Contrib	16,334.00
101-336-714.020	April FIRE - Employer Contrib	30,412.00
101-325-714.050	April DISPATCH - Employer Contrib	5,945.00

**JOHN HANCOCK LIFE INSURANCE CO.**

Monthly Premium-April 2017

**Invoice Amount: \$84.40**  
**Check Date: 05/03/2017**

101-100-237.000	Monthly Premium- Antal, Robert- 4/17	20.00
101-100-237.000	Monthly Premium-Jowsey, Richard- 4/17	64.40

**NATIONAL VISION ADMINISTRATORS LLC**

Coverage May 2017

**Invoice Amount: \$1,250.30**  
**Check Date: 05/03/2017**

101-305-714.000	Antal	13.34
101-336-714.000	Atkins	13.34
101-305-714.000	Bartram	9.23
101-325-714.000	Berezak	5.12
101-305-714.000	Brothers	13.34
592-172-716.000	Bruce	9.23
101-336-714.000	Bukis	13.34
101-305-714.000	Cheston	13.34
101-305-714.000	Cloma	13.34
101-325-714.000	Clark	13.34
101-305-714.000	Coffell	13.34
101-336-714.000	Conely	13.34
101-336-714.000	Conroy	9.23
101-171-714.000	Coobatis	9.23
592-172-716.000	Courter	13.34
101-325-714.000	Crowe	9.23
101-336-714.000	Cuiver	13.34
101-325-714.000	Fell	13.34
592-172-716.000	Fellrath	13.34
101-305-714.000	Fetner	13.34
101-305-714.000	Fetter	5.12
101-336-714.000	Fox	13.34
101-305-714.000	Fritz	9.23
101-305-714.000	Gordon	13.34
101-336-714.000	Gross	13.34

## Charter Township of Plymouth AP Invoice Listing - Board Report

**VENDOR INFORMATION**
**INVOICE INFORMATION**

101-265-714.000	Haack	9.23
101-336-714.000	Haller	13.34
101-253-714.000	Hammye	13.34
101-336-714.000	Harrell	5.12
101-305-714.000	Hayes	9.23
101-305-714.000	Hinkle	5.12
101-305-714.000	Hoffman	13.34
101-201-714.000	Janks	13.34
101-336-714.000	Jowsey	9.23
101-305-714.000	King	13.34
101-305-714.000	Krebs	13.34
101-305-714.000	Kudra	13.34
101-215-714.000	Kushner	13.34
592-172-716.000	Latawiec	9.23
101-215-714.000	LeClair	5.12
101-371-714.000	Lewis	13.34
101-305-714.000	Linton	13.34
101-336-714.000	Mack	9.23
101-336-714.000	Mallari	13.34
101-336-714.000	Mangan	5.12
101-336-714.000	Mann	13.34
101-305-714.000	McParland	9.23
101-371-714.000	Palmarчук	9.23
101-305-714.000	Pawlowski	5.12
101-336-714.000	Phillips	13.34
101-336-714.000	Pickert	5.12
101-371-714.000	Pumphrey	13.34
101-305-714.000	Ripp	5.12
101-325-714.000	Rodriguez	5.12
101-305-714.000	Rozum	9.23
101-305-714.000	Rupard	5.12
101-305-714.000	Schemanske	5.12
101-305-714.000	Seipenko	13.34
101-336-714.000	Smith, C	13.34
101-325-714.000	Smith, S	13.34
101-305-714.000	Smitherman	9.23
592-172-716.000	Snell	9.23
101-336-714.000	Tefend	13.34
101-305-714.000	Tiderington	5.12
101-305-714.000	Tiderington	13.34
101-325-714.000	Turley	9.23
101-336-714.000	Villet	13.34
592-172-716.000	Visel	13.34
101-171-714.000	Wallace	9.23
101-305-714.000	Warring	5.12
592-172-716.000	Anderson C	9.23
101-305-714.000	Anderson E	9.23
592-172-716.000	Anulewicz	9.23
101-290-714.000	Barney	5.12
101-336-714.000	Belsky	9.23
101-305-714.000	Berry C	9.23
101-336-714.000	Eldridge	9.23
592-172-716.000	Fidh	9.23
101-336-714.000	Groth	9.23
101-336-714.000	Haar	13.34
101-336-714.000	Hahn	9.23
592-172-716.000	Hollis	5.12
101-336-714.000	Honke	5.12



## Charter Township of Plymouth AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

101-305-714.000	Jarvis	5.12
101-336-714.000	Jury	13.34
101-336-714.000	King M	9.23
101-371-714.000	Kloc	9.23
101-336-714.000	Knupp	9.23
101-691-714.000	Kozian	9.23
101-305-714.000	Lego	13.34
101-336-714.000	Maas	5.12
101-290-714.000	Massengill	5.12
101-336-714.000	Maycock	9.23
101-336-714.000	McDurmon	5.12
101-371-714.000	McIlhargey	9.23
101-336-714.000	Miller C	5.12
101-336-714.000	Mothersbaugh	9.23
101-209-714.000	Pyykkonen	5.12
101-336-714.000	Rainey	13.34
101-305-714.000	Rapson	9.23
101-290-714.000	Richardson	9.23
101-325-714.000	Rockwell	9.23
101-336-714.000	Russo	9.23
592-172-716.000	Smith C	5.12
101-305-714.000	Smith R	9.23
101-691-714.000	Smith Timothy C	5.12
101-336-714.000	Valensky	9.23
101-336-714.000	Vanvleck	9.23
101-336-714.000	Warren	9.23
101-336-714.000	Wendel	5.12
101-336-714.000	Westfall	13.34
101-290-714.000	Whitmore	9.23
101-305-714.000	Wilson	9.23
101-305-714.000	Wood	5.12
101-305-714.000	Bonadeo, Karen	13.34
101-305-714.000	Lauria	5.12
592-172-716.000	Fitzgerald	13.34
101-171-714.000	Boyce	13.34
101-305-714.000	Bonadeo Mark	13.34
592-172-716.000	Martin, Carol	5.12
101-253-714.000	Edwards, Ron	9.23
101-253-714.000	Clinton, Mark	13.34
101-171-714.000	Brams, Susan	5.12
101-305-714.000	Maples, Jeffry	13.34
101-305-714.000	Bosworth	13.34
101-325-714.000	Spaulding	5.12
101-325-714.000	Innes	9.23

**A T & T LONG DISTANCE**

Mar/April 2017 Long Distance Allocation

**Invoice Amount: \$79.33**  
**Check Date: 05/03/2017**

101-201-853.000	-Info services	5.42
101-209-853.000	Assessing	3.24
101-371-853.000	Building	9.03
101-336-853.000	Fire	14.25
101-171-853.000	Supervisor	8.44
101-253-853.000	Treasurer	7.20
101-215-853.000	Clerk	4.21
101-400-853.000	Community Development	3.36
101-325-853.000	Dispatch	5.43
101-265-854.000	Township Hall	1.29
101-691-853.000	Park	1.03

## Charter Township of Plymouth AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

	226-226-853.000	Solid Waste	0.18
	592-172-853.000	DPW	1.81
	101-305-853.000	Police	14.44
<b>ALERUS FINANCIAL</b>		<b>Invoice Amount:</b>	<b>\$1,973.28</b>
Defined Contribution -4/28/2017		<b>Check Date:</b>	<b>05/03/2017</b>
	101-325-714.050	Define Contribution -Dispatch (Employer)	1,154.40
	101-100-231.000	Employee Cont -all	562.41
	101-100-231.000	Define Contribution-Police (ER)	256.47
<b>A T &amp; T</b>		<b>Invoice Amount:</b>	<b>\$101.16</b>
FS#3 Meterline March-April 2017		<b>Check Date:</b>	<b>05/03/2017</b>
	101-336-921.000	Meterline FS # 3 - March-April 2017	101.16
<b>DTE ENERGY</b>		<b>Invoice Amount:</b>	<b>\$589.43</b>
Hilltop Golf Course Maintenance Shed- Mar - Apr		<b>Check Date:</b>	<b>05/03/2017</b>
	510-510-737.000	Hilltop Golf Course Clubhouse	538.80
	510-510-737.000	Hilltop Golf Course Shed	50.63
<b>DTE ENERGY</b>		<b>Invoice Amount:</b>	<b>\$13.40</b>
DTE Service Mar - Apr 2017 12250 Beck Road		<b>Check Date:</b>	<b>05/03/2017</b>
	510-510-737.000	DTE 12250 Beck Road Mar-Apr 2017	13.40
<b>DTE ENERGY</b>		<b>Invoice Amount:</b>	<b>\$167.49</b>
Baseball Diamonds Mar-April 2017		<b>Check Date:</b>	<b>05/03/2017</b>
	101-691-921.000	Baseball Diamonds Feb - March April 2017	167.49
<b>DTE ENERGY</b>		<b>Invoice Amount:</b>	<b>\$8.89</b>
DTE Service Miller Park - March - April 2017		<b>Check Date:</b>	<b>05/03/2017</b>
	101-691-921.000	Miller Park Electric March - April 2017	8.89
<b>FELLRATH, PATRICK</b>		<b>Invoice Amount:</b>	<b>\$54.04</b>
P. Fellrath Mileage April-17		<b>Check Date:</b>	<b>05/03/2017</b>
	592-172-727.000	P. Fellrath Mileage April-17	54.04
<b>JOHN HANCOCK LIFE INSURANCE CO.</b>		<b>Invoice Amount:</b>	<b>\$14,404.44</b>
EMPLOYER MATCH PAYROLL 4/28/17		<b>Check Date:</b>	<b>05/03/2017</b>
	592-291-714.040	BARTLETT	282.72
	588-588-714.010	BOYCE	230.63
	101-171-714.010	COOBATIS	537.84
	101-336-714.020	CULVER	339.36
	592-291-714.040	COURTER	384.15
	592-291-714.010	FELLRATH	602.93
	101-305-714.010	GORDON	278.66
	101-265-714.010	HAACK	231.41
	101-336-714.020	HALLER	310.39
	101-253-714.010	HAMMYE	369.23
	101-201-714.010	JANKS	563.36
	101-336-714.010	JOWSEY	242.44
	592-291-714.040	KRUEGER	297.00
	101-215-714.010	KUSHNER	482.54
	592-172-714.010	LATAWIEC	264.94
	101-215-714.010	LECLAIR	306.56
	101-371-714.010	LEWIS	519.87
	592-291-714.040	MELOW	297.00
	592-291-714.040	NELSON	234.72
	592-291-714.040	OVERAITIS	282.72
	101-371-714.010	PALMARCHUK	278.66

## Charter Township of Plymouth AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

101-305-714.010	PAWLOWSKI	242.44
101-336-714.020	PICKERT	339.36
101-371-714.010	PUMPHREY	306.56
592-291-714.040	SCHOLTEN	282.72
101-336-714.020	SMITH, C	339.36
592-172-714.010	SNELL	242.44
592-291-714.040	THOMAS	268.68
101-305-714.010	TIDERINGTON T	674.99
592-172-714.010	VISEL	275.96
101-171-714.010	WALLACE	369.95
592-291-714.040	Worth	212.16
592-291-714.040	Pumphrey Z	212.16
101-336-714.020	Bonadeo Mark	248.31
592-172-714.010	Martin, Carol	242.44
101-325-714.010	Bonadeo, Karen	264.94
101-171-714.010	Brams	334.62
101-253-714.010	Clinton	585.06
101-171-714.010	Heise	642.60
101-215-714.010	Groth, Sandra	397.50
101-215-714.010	Vorva	585.06

**JOHN HANCOCK LIFE INSURANCE CO.**

EMPLOYEE W/H PAYROLL 4/28/17

**Invoice Amount: \$4,101.67**  
**Check Date: 05/03/2017**

592-100-231.000	BARTLETT	94.24
588-100-231.000	BOYCE	76.88
101-100-231.000	COOBATIS	179.28
101-100-231.000	CULVER	113.12
592-100-231.000	COURTER	128.05
592-100-231.000	FELLRATH	200.98
101-100-231.000	HALLER	103.46
101-100-231.000	HAMMYE	123.08
101-100-231.000	JANKS	187.79
592-100-231.000	KRUEGER	99.00
101-100-231.000	KUSHNER	160.85
101-100-231.000	LEWIS	173.29
592-100-231.000	MELOW	293.08
592-100-231.000	NELSON	78.24
592-100-231.000	OVERAITTIS	94.24
101-100-231.000	PAWLOWSKI	65.24
101-100-231.000	PICKERT	113.12
101-100-231.000	SCHOLTEN	94.24
101-100-231.000	SMITH, C	113.12
592-100-231.000	SNELL	100.00
592-100-231.000	THOMAS	89.56
101-100-231.000	TIDERINGTON T	225.00
101-100-231.000	WALLACE	123.32
592-100-231.000	WORTH	70.72
592-100-231.000	Pumphrey Z	70.72
101-100-231.000	Bonadeo Mark	82.77
101-100-231.000	Brams	111.54
101-100-231.000	Clinton	195.02
101-100-231.000	Groth, S	132.50
101-100-231.000	Heise	214.20
101-100-231.000	Vorva	195.02

**NATIONWIDE RET SOL USCM/MIDWEST**

Pay Period End 4/23/17

**Invoice Amount: \$14,659.93**  
**Check Date: 05/03/2017**

101-100-239.000	ANTAL	307.67
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## Charter Township of Plymouth AP Invoice Listing - Board Report

**VENDOR INFORMATION**
**INVOICE INFORMATION**

101-100-239.000	ATKINS	600.00
592-100-239.000	BARTLETT	40.00
101-100-239.000	BEREZAK	200.00
101-100-239.000	BONADEO	200.00
101-100-239.000	BONO	100.00
101-100-239.000	BROTHERS	275.00
101-100-239.000	BULMER	100.00
101-100-239.000	CHESTON	300.00
101-100-239.000	CIOMA	335.00
101-100-239.000	CLARK	20.00
101-100-239.000	COFFELL	125.00
101-100-239.000	CONROY	10.00
101-100-239.000	COOBATIS	720.00
592-100-239.000	COURTER	150.00
101-100-239.000	CULVER	50.00
101-100-239.000	CURMI, CHARLES	415.66
101-100-239.000	DEVOTO	500.00
101-100-239.000	FELL	225.00
101-100-239.000	FETNER	100.00
101-100-239.000	FOX	100.00
101-100-239.000	FRITZ	200.00
101-100-239.000	HARRELL	200.00
101-100-239.000	HOFFMAN	500.00
101-100-239.000	JANKS	200.00
101-100-239.000	JOWSEY	30.00
101-100-239.000	KREBS	350.00
592-100-239.000	KRUEGER	150.00
101-100-239.000	KUDRA	200.00
592-100-239.000	LATAWIEC	175.00
101-100-239.000	LECLAIR	350.00
101-100-239.000	LEWIS	20.00
101-100-239.000	LINTON	150.00
101-100-239.000	MACK	250.00
101-100-239.000	MALLARI	250.00
101-100-239.000	MANGAN	140.00
592-100-239.000	MELOW	67.00
592-100-239.000	OVERAITIS	50.00
101-100-239.000	PAWLOWSKI	200.00
101-100-239.000	PHILLIPS	35.00
101-100-239.000	PICKERT	100.00
101-100-239.000	PUMPHREY	150.00
101-100-239.000	RANDALL	300.00
101-100-239.000	RIPP	200.00
101-100-239.000	RODRIGUEZ	50.00
101-100-239.000	ROZUM	250.00
101-100-239.000	RUPARD	200.00
101-100-239.000	SEIPENKO	200.00
592-100-239.000	SNELL	100.00
101-100-239.000	TEFEND	200.00
101-100-239.000	TIDERINGTON, S	50.00
101-100-239.000	VILLET	150.00
592-100-239.000	VISEL	100.00
101-100-239.000	WALLACE	200.00
101-100-239.000	Bartram, Brad	75.00
101-100-239.000	Smitherman, J	75.00
101-100-239.000	Conely	100.00
101-100-239.000	Turley	20.00
101-100-239.000	Kushner	923.00

## Charter Township of Plymouth AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

<i>101-100-239.000</i>	<i>Hayes</i>	<i>150.00</i>
<i>101-100-239.000</i>	<i>Maples</i>	<i>50.00</i>
<i>101-100-239.000</i>	<i>FITZGERALD</i>	<i>25.00</i>
<i>101-100-239.000</i>	<i>TIDERINGTON, T</i>	<i>1,139.00</i>
<i>101-100-239.000</i>	<i>HAMMYE, A</i>	<i>782.00</i>
<i>101-100-239.000</i>	<i>McParland, Jeff</i>	<i>200.00</i>
<i>101-100-239.000</i>	<i>Haller</i>	<i>200.00</i>
<i>101-100-239.000</i>	<i>Groth, Sandra</i>	<i>100.00</i>
<i>592-100-239.000</i>	<i>Martin, Carol</i>	<i>50.00</i>
<i>101-100-239.000</i>	<i>Cebulski, Dennis</i>	<i>30.60</i>
<i>101-100-239.000</i>	<i>Fetter</i>	<i>100.00</i>

**VISEL, SARAH**

Mileage reimbursement - March 2017

*226-226-727.000**Mileage reimbursement - March 2017***Invoice Amount: \$58.85****Check Date: 05/03/2017***58.85***WCA ASSESSING**

Appraisal Services Rendered MAY 2017 (UPDATE

*101-209-818.000**Appraisal Services Rendered**18,465.75**101-209-818.000**Co-Star Services**156.67**101-209-818.000**Appraisal Personnel**3,125.00***Invoice Amount: \$21,747.42****Check Date: 05/03/2017****Vorva, Jerry**

Reimbursement for Notary - Vorva, Groth

*101-215-727.000**Notary Fees, Wayne County**20.00**101-215-727.000**Notary Fees, State of Michigan**20.00***Invoice Amount: \$40.00****Check Date: 05/03/2017****TRUESDELL, MARY ANNE**

Notary Fees -Wayne County and State of Michiga

*101-215-727.000**Notary Fee to Wayne County**10.00**101-215-727.000**Notary Fee to State of Michigan**10.00***Invoice Amount: \$20.00****Check Date: 05/03/2017****Total Amount to be Disbursed: \$293,239.25**

## Charter Township of Plymouth AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

<b>Clinton, Mark</b>		<b>Invoice Amount:</b>	<b>\$231.12</b>
2017 MTA Annual Conference Mileage Reimburse		<b>Check Date:</b>	<b>04/25/2017</b>
101-253-960.000	2017 MTA Annual Conference Mileage Reimb		231.12
<b>COMCAST</b>		<b>Invoice Amount:</b>	<b>\$61.89</b>
Monthly Cable and Internet Township Hall - May		<b>Check Date:</b>	<b>04/25/2017</b>
101-290-941.000	May 2017 Internet & Cable for Twp Hall		61.89
<b>CONSUMERS ENERGY</b>		<b>Invoice Amount:</b>	<b>\$7,964.65</b>
Consumer monthly March 2017		<b>Check Date:</b>	<b>04/25/2017</b>
101-171-921.000	Supervisor		464.00
101-201-921.000	Info Services		248.28
101-209-921.000	Assessing		132.82
101-215-921.000	Clerk		403.23
101-253-921.000	Treasurer		168.41
101-265-854.000	Twp. Hall		264.49
101-305-921.000	Police		1,332.53
101-325-921.000	Dispatch		554.71
101-336-921.000	Fire		1,624.64
101-371-921.000	Building		292.11
101-400-921.000	Community Development		163.64
101-691-921.000	Park		557.86
226-226-921.000	Solid Waste		38.46
592-172-921.000	DPW		1,429.36
510-510-737.000	Golf Course		148.50
592-444-745.000	DPW		124.73
588-588-921.000	Friendship Staton		16.88
<b>WESTERN TWNSPS UTILITIES AUTHORITY</b>		<b>Invoice Amount:</b>	<b>\$316,538.47</b>
WTUA March 2017		<b>Check Date:</b>	<b>04/25/2017</b>
592-441-742.000	Monthly Charges		311,216.72
592-441-743.000	IPP-IWC		4,697.42
592-443-937.000	Country Club Pump Station		624.33
<b>ADP INC</b>		<b>Invoice Amount:</b>	<b>\$3,225.75</b>
ADP Enterprrie eTime & Workforce Now & Payroll		<b>Check Date:</b>	<b>04/25/2017</b>
101-290-941.000	Enterprise eTime		2,200.96
101-290-941.000	Workforce Now		643.50
101-290-941.000	Payroll services		381.29
<b>BLUE CARE NETWORK OF MICHIGAN</b>		<b>Invoice Amount:</b>	<b>\$34.53</b>
Billing Correction from 2016 - Conzelman and C. S		<b>Check Date:</b>	<b>04/25/2017</b>
101-215-714.000	Nancy Conzelman 5/9/16 service correctio		30.86
101-336-714.000	C. Smith 5/13/16 service correction		3.67
<b>MICHIGAN CONFERENCE OF TEAMSTERS</b>		<b>Invoice Amount:</b>	<b>\$11,481.40</b>
Health insurance May 2017		<b>Check Date:</b>	<b>04/25/2017</b>
592-172-716.000	Bartlett, James		1,640.20
592-172-716.000	Krueger, Randy		1,640.20
592-172-716.000	Melow, Steven		1,640.20
592-172-716.000	Overaltis, Joseph		1,640.20
592-172-716.000	Scholten, James		1,640.20
592-172-716.000	Thomas, James		1,640.20
592-172-716.000	Nelson, David		1,640.20
<b>PLYMOUTH POSTMASTER</b>		<b>Invoice Amount:</b>	<b>\$2,000.00</b>
Postage		<b>Check Date:</b>	<b>04/25/2017</b>

**Charter Township of Plymouth  
AP Invoice Listing - Board Report**

**VENDOR INFORMATION****INVOICE INFORMATION***592-172-730.000**Permit #218 April 2017**2,000.00***WAYNE COUNTY**

Performance Bond - Soil Erosion Permit - CDBG A

*101-851-971.000**Performance Bond - Soil Erosion Permit***Invoice Amount:****\$1,500.00****Check Date:****04/25/2017***1,500.00***Total Amount to be Disbursed:****\$343,037.81**

**Charter Township of Plymouth  
AP Invoice Listing - Board Report**

**VENDOR INFORMATION**

**INVOICE INFORMATION**

<b>36TH DISTRICT COURT</b>			<b>Invoice Amount:</b>	<b>\$100.00</b>
POLICE BOND 4/17/17			<b>Check Date:</b>	<b>04/24/2017</b>
	<i>702-100-087.000</i>	<i>5724</i>		<i>100.00</i>
<b>35TH DISTRICT COURT</b>			<b>Invoice Amount:</b>	<b>\$2,070.00</b>
POLICE BOND 4/17/2017			<b>Check Date:</b>	<b>04/24/2017</b>
	<i>702-100-087.000</i>	<i>5723</i>		<i>300.00</i>
	<i>702-100-087.000</i>	<i>5725</i>		<i>400.00</i>
	<i>702-100-087.000</i>	<i>5726</i>		<i>170.00</i>
	<i>702-100-087.000</i>	<i>5727</i>		<i>500.00</i>
	<i>702-100-087.000</i>	<i>5728</i>		<i>200.00</i>
	<i>702-100-087.000</i>	<i>5729</i>		<i>500.00</i>
<b>35TH DISTRICT COURT</b>			<b>Invoice Amount:</b>	<b>\$300.00</b>
POLICE BOND 4/18/2017			<b>Check Date:</b>	<b>04/24/2017</b>
	<i>702-100-087.000</i>	<i>5730</i>		<i>300.00</i>
<b>35TH DISTRICT COURT</b>			<b>Invoice Amount:</b>	<b>\$175.00</b>
POLICE BOND 4/19/2017			<b>Check Date:</b>	<b>04/24/2017</b>
	<i>702-100-087.000</i>	<i>5731</i>		<i>175.00</i>
			<b>Total Amount to be Disbursed:</b>	<b>\$2,645.00</b>



**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING  
MAY 9, 2017**

**ITEM G.1  
CHARITABLE GAMING LICENSE  
ISBISTER ELEMENTARY PTO**



## CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

**MEETING DATE:** May 9, 2017

**ITEM:** Local Governing Body Resolution for Charitable Gaming License

**PRESENTER:** Jerry Vorva, Clerk

**BACKGROUND:**

All of the parent teacher organizations from our local schools are now required to appear before their local governing body to be recognized as nonprofit organizations before they are able to obtain a charitable gaming license for such things as fund raising activities like raffles.

**ACTION REQUESTED:** Approve the accompanying resolution.

**RECOMMENDATION:**

**PROPOSED RESOLUTION:** I move to approve the attached Local Governing Body Resolution #2017-05-09-012 recognizing the Isbister Elementary School Parent Teacher Organization (PTO) as a nonprofit organization operating in the Charter Township of Plymouth for the purpose of obtaining charitable gaming licenses.

**ATTACHMENTS:** Resolution as required by the State of Michigan

Moved By \_\_\_\_\_ Seconded By \_\_\_\_\_

ROLL CALL:

\_\_\_\_\_ JD \_\_\_\_\_ CC \_\_\_\_\_ MC \_\_\_\_\_ KH \_\_\_\_\_ JV \_\_\_\_\_ GH \_\_\_\_\_ BD



Charitable Gaming Division  
 Box 30023, Lansing, MI 48909  
 OVERNIGHT DELIVERY:  
 101 E. Hillsdale, Lansing MI 48933  
 (517) 335-5780  
 www.michigan.gov/cg

**Resolution #2017-05-09-12**

**LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES**  
 (Required by MCL 432.103(K)(ii))

At a Regular meeting of the Plymouth Township Board of Trustees  
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by Supervisor Kurt Heise on May 9, 2017  
DATE

at 7:00 ~~8:00~~ p.m. the following resolution was offered:  
TIME

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the request from Isbister Elementary PTO of Plymouth Township  
NAME OF ORGANIZATION CITY

county of Wayne, asking that they be recognized as a  
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for Approval.  
APPROVAL/DISAPPROVAL

APPROVAL

DISAPPROVAL

Yeas: \_\_\_\_\_

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is a true and complete copy of a resolution offered and  
 adopted by the Plymouth Twp Board of Trustees at a Regular  
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on May 9, 2017.  
DATE

SIGNED: \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE CLERK

**Jerry W Vorva, Clerk**

PRINTED NAME AND TITLE

**9955 N Haggerty Rd., Plymouth MI 48170**

ADDRESS

COMPLETION Required.  
 PENALTY: Possible denial of application.

BSL-CG-1153(R6/09)

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING  
MAY 9, 2017**

**ITEM G.2  
PUD OPTION  
INN AT ST. JOHN'S**



## CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

**MEETING DATE:** May 9, 2017

**ITEM:** Application 2238-0317 – Inn at St. John’s Planned Unit Development (PUD) Option Amendment

**PRESENTER:** Laura Haw, Community Development Director / Planner

**OTHER INDIVIDUALS IN ATTENDANCE:** Applicant

**BACKGROUND:** Application 2238-0317 pertains to Parcels R-78-013-01-0001-301 and R-78-013-99-0001-001. The entire impacted development property consists of approximately 175 acres, located at the southeast corner of the Five Mile and Sheldon Road intersection, and is zoned TAR, Technology and Research.

The applicant has requested a Planned Unit Development (PUD) Option Amendment to the existing PUD (approved in 2004) for the following:

- Modification and enhancement to the existing golf course, reducing it from a 27-hole course to an 18-hole course for better play;
- Incorporation of 174 multi-family townhouses, occupying a portion of the current golf course;
- Conversion of the existing Monastery Retreat Center into 120 hotel rooms; and
- Creation of a small commercial, office or multi-family use along Sheldon Road in the southwest corner.

On April 19, 2017 the Planning Commission held a public hearing and recommended approval of the above PUD Option Amendment request to the Board of Trustees.

**BUDGET/ACCOUNT NUMBER:** N/A

**RECOMMENDATION:** To approve Application 2238-0317 for a PUD Option Amendment, contingent on the planning and engineering Staff Report recommendations to be addressed during the site plan review process.

**MODEL RESOLUTION:** I move to approve Application 2238-0317, contingent on the recommendations in the Staff Reports to be addressed during the site plan review process, which would permit the proposed amendment to the previously approved 2004 Inn at St. John’s Planned Unit Development (PUD) Option.

**ATTACHMENTS:**

Staff Reports to Planning Commission  
Proposed Minutes of the April 19, 2017 Planning Commission meeting  
Materials Submitted by Applicant



**PLANNING COMMISSION**  
**CHARTER TOWNSHIP OF PLYMOUTH**



**Application:** 2238-0317  
**Application Type:** Request for PUD Amendment  
**Applicant:** The Inn at St. John's  
**Tax I.D.:** R-78-013-99-0001-001; R-78-013-01-0001-301

April 13, 2017

Planning Commission  
Charter Township of Plymouth  
9955 N. Haggerty Road  
Plymouth, MI 48170

RE: Project: 2238-0317 | *The Inn at St. John's*  
Address / Location: 44045 Five Mile Road; SE Corner of Five Mile and Sheldon Roads  
Tax ID No.(s): R-78-013-01-0001-301; R-78-013-99-0001-001  
Applicant / Developer: Anderson, Eckstein, and Westrick, Inc.  
Review Type: Planned Unit Development (PUD) Option; and  
Preliminary Development Plan Review  
Review Number: Written Review #1

Dear Commission Members,

We have reviewed the above Planned Unit Development (PUD) Option request to amend the existing Planned Unit Development St. John's Golf Club, which is located at the southeast corner of the Sheldon Road and Five Mile Road intersection. The site is zoned TAR, Technology and Research, but a Planned Unit Development was approved in 2004. The site is currently occupied by an inn and conference center, monastic retreat, a 27-hole golf course, and driving range and pro shop. The amended plan proposes to:

- Modify and enhance the existing golf course, reducing it from a 27-hole course to an 18-hole course for better play;
- Incorporate 174 multi-family townhouses into the PUD, occupying a portion of the current golf course;
- Conversion of the Monastery Retreat Center into 120 hotel rooms; and
- Create a small commercial, office, or multifamily use along Sheldon Road in the southwest corner of the site.

We have reviewed the above request in light of the Township's Zoning Ordinance, Master Plan, existing site conditions, and sound planning and design principles in an effort to provide constructive and helpful feedback for the development of this site. We offer the following comments for your consideration:

## **REVIEW COMMENTS**

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Section 23.1 of the Township Zoning Ordinance provides provisions for a PUD as an optional method of development which may only be permitted after public hearing and recommendation by the Planning Commission and approval by the Board of Trustees upon finding that the PUD reflects various principles:

- 1. The proposal is in conformity with the spirit and Intent of the Planned Unit Development Option, as established in the Purpose Section of Article 23.**  
The purpose statement in Article 23 states that the PUD Option is intended to permit flexibility in the regulation of land development, encourage innovation in land use and variety in design, layout and type of structure constructed, achieve economy and efficiency in the use of land and natural resources and encourage useful open space. In our opinion, the proposal represents an appropriate use of the PUD approach to achieve a mixture of land uses. We do have some minor concerns about elements of design and layout, upon which we elaborate herein.

2. **The site contains natural assets such as large stands of trees, rolling topography, significant views, swale area, flood plains, or wetlands which would be in the best interest of the community to preserve.**

The site contains the Inn at St. John's, a significant cultural resource for the community. Most of the property proposed for redevelopment is currently utilized for golf operations, though significant stands of mature trees are interspersed throughout the current golf course, including on the land at the southwest corner of the site, for which a new commercial, office, or multi-family use is proposed.

There are also several wetland areas on the site, including some which we presume are regulated due to their proximity to a water course. The Commission may wish to consider requiring additional information on the character and quality of the vegetation and wetlands that will be impacted by the proposed layout prior to being submitted with the preliminary site plan. The applicant is prepared to provide documentation at the April 19 meeting to illustrate which wetland areas are regulated and how they will be impacted by the plan.

3. **The proposed uses and the location, height, bulk, and character of said uses on the subject property shall be in harmony with the existing and proposed land patterns of adjacent properties and the general planning area, and shall ensure the stability of the orderly development of adjacent lands and the general planning area as indicated by the Future Land Use Plan.**

**Residential Townhome Component:**

The proposed attached townhouses fit reasonably within the existing course and will, in our opinion, represent a harmonious addition thereto, with exception of the northwestern most townhome unit, which seems isolated from the balance of the units, with their living space oriented more toward parking, respectively, than toward the golf amenity. Additionally landscaping and/or separation for the parking lot may improve this and should be considered during the site plan review process.

We are also concerned about the proximity of some of the buildings to golf tees and greens. The tee locations relative to the proposed homes for Holes No. 4, 12, 13, and 14, and the green location for Hole No. 18, seem potentially problematic.

We suggest that the applicant demonstrate on the plan the area associated with each golf feature that is subject to ball overflight and errant shots, to minimize such conflicts. The applicant has stated they will be prepared at the April 19 meeting to demonstrate hit zones and landing areas using established golf metrics.

**Hotel Component:**

The proposed hotel use is a reuse of a facility that is already designed to function in a similar fashion and will consist of internal renovations. Given that, we believe it meets the PUD standards.

**Commercial / Office / Multi-family Component:**

While the proposed commercial, office, or multi-family use in the southwest corner of the site occupies a reasonable module of land for redevelopment, we feel that greater thought during the site plan review process must be given to its juxtaposition to the adjacent golf fairway and to its impact on existing natural features. Errant golf shots on the adjacent Hole No. 7 as also a potential concern here. In addition, the proximity of the improvements to the PUD boundaries appears problematic, as discussed below.



4. **The proposed uses and the location of said uses on the subject property shall be such that traffic to and from the site will not be hazardous or adversely impact abutting properties or conflict with the normal traffic flow of the general area. In reviewing this particular aspect, the Commission and the Board shall consider the following: (a) Conflicts with convenient routes for pedestrian traffic, particularly of children; and (b) the relationship of the site to major thoroughfares and street intersections.**
- The proposed townhomes will be accessed by a new drive system that will intersect Sheldon Road immediately across from Helm Street (southern end), and the east side of the existing circular drive for the Inn at St. John's (northern end). The proposed commercial, office, or multi-family use at the southwest corner of the site is shown accessing as accessing both Sheldon Road and the private drive to the south in each of the four layouts presented.

The applicant has submitted a traffic study, dated February 6, 2017, and prepared by AEW. The study identifies the following issues currently impacting the site:

- Eastbound Five Mile Road is at Level of Service E (unstable and at capacity) at Northville Road during the afternoon peak.
- Several approaches at Five Mile and Sheldon Roads are at LOS E, especially left turns, and there is a high incidence of angle and head on left collisions there.
- Eastbound Helm Street is at LOS E during the afternoon peak.
- Northbound Sheldon Road at the M-14 ramp is failing during both peak periods.

The following mitigation measures for existing conditions were found to be necessary by AEW:

- Updated signal timing at Five Mile/Sheldon, Sheldon/Helm, and Five Mile/Northville intersections.
- An additional left turn phase for northbound Northville Road.
- Pedestrian push buttons at Five Mile/Sheldon.
- Adding a second, dedicated left turn lane on northbound Sheldon for turns onto M-14.

In addition, the following measures were found to be required on account of the proposed development:

- A new traffic signal at Sheldon Road and Helm Street to incorporate the westbound connection road from the townhouse area, with detection added for Helm Street on either side of the intersection and pedestrian push buttons.
- A new, full width right turn lane to each existing driveway at the Inn, to offer dedicated left and right turn lanes out.

We find that the location of the northerly entry to the proposed townhouse project is problematic from a design standpoint. While there are legitimate reasons why it cannot be located further to the east on Five Mile Road, which would take it further away from the crest of the hill, its configuration, turning into the existing circular drive at a point that is in close proximity to the Five Mile Road approach, seems likely to require drivers to rapidly decide whether or not to make that left turn upon entering the project.

The Commission may wish to discuss whether or not it is possible to create a more distinct entry to the townhouse area and to add this as a condition of PUD approval to be flushed out during the site plan review process.

5. **The intensity of uses associated with the proposal and such noises, vibrations, odors, glare, reflection of light, heat, hours of operation and other external effects which would normally be a product of the proposed uses, shall be compatible with the existing land uses of the abutting properties and shall insure the stability of the orderly development of same as indicated in the Future Land Use Plan for the Township.**

We do not anticipate that the proposed PUD Option to create an adverse impact on adjacent properties in terms of noises, vibrations, orders, glare, etc. as the new hotel and townhouse uses are completely contained within the area currently used for golf activities on the site, and the proposed commercial, office, or multiple-family use area at the southwest corner of the site fronts on Sheldon Road and is adjacent to commercial and offices uses to the south.

## **PRELIMINARY DEVELOPMENT PLAN REVIEW COMMENTS**

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We offer the following preliminary site plan review comments in order to approach the PUD process proactively. The following items would need to be addressed during the site plan review process of the project:

### **1. Use Standards**

With regard to the hotel use, the following conditions must be met, per Section 23.10(1)(b)(3):

- a. Each unit shall contain not less than two hundred fifty (250) square feet of floor area.
- b. Kitchen or cooking facilities may be provided in new motels or hotels upon demonstration by the applicant that the provisions of all applicable fire prevention and building codes have been met. No existing motel units shall be converted for use of cooking and/or kitchen facilities unless the applicant can demonstrate compliance with all applicable fire prevention and building codes and obtains a certificate of occupancy for each unit being converted.
- c. Where a unit is provided as a residence for the owner or the manager, the following minimum floor area requirements shall be provided: one (1) bedroom unit, 600 square feet; two (2) bedroom unit, 800 square feet; three (3) bedroom unit, 1,000 square feet; four (4) bedroom unit, 1,200 square feet.

### **2. Dimensional Requirements**

In terms of residential density, Section 23.10 requires that that the effective density of the PUD area of the site used for residential purposes not exceed 25 DU/AC. The townhouse portion of the site appears to be 27.30 AC., so with 174 units proposed, that would equate to a density of 6.37 DU/AC. The multi-family option for the southwest corner of the site would site 60 units on roughly 3.9 AC. for a density of 15.38 DU/AC.

In terms of separation, height, and setbacks, the plan calls out a 20 foot separation between the townhouse buildings, which is the minimum required. Amongst the proposed buildings, it appears only the proposed multifamily building would be taller than two-stories. It is proposed to be five-stories, which is the same height as the Hilton Garden Inn to the south.

With regard to the perimeter setbacks of the PUD, it is only with regard to the townhouse building that is proposed to back up to Five Mile Road, and the development options for the southwest corner of the site, that these become an issue. Buildings must be at least 50 feet from the perimeter of the PUD, and parking areas must be at least 40 feet from any public street right-of-way. The layout does not appear to comply in those two locations.

**3. Landscaping**

A landscaping plan will be required at the time of site plan submission.

**4. Building Appearance & Design**

Section 28.3 contains building design standards for non-single family residential buildings. A color rendering has been provided as part of the submittal. We understand that it represents a similar product that has been constructed by the prospective building nearby at the Villas of Northville Hills Golf Course.

The applicant should provide additional details on the building materials to be used and is prepared to present, at the April 19 meeting, a flavor of the potential materials and quality to expect with this development. We also note that the garage doors, facing forward as they do, are a prominent feature of the front of the buildings, so it will be particularly important for their appearance to be considered in the design.

**5. Parking**

With regard to the proposed, new townhouse units, as each unit is intended to have a two car garage, the required parking will be provided on that basis. Additional parking will be available in the driveways, which should be at least 23 feet in length to assure that vehicles parked there will not overhang sidewalks. Additional guest spots are provided along the drives and these should be 9 feet wide by 20 feet deep.

More than sufficient parking currently exists on site to accommodate the conversion of the monastic retreat to a hotel use.

With regard to the optional layouts for the southwest corner of the site, it appears that adequate parking is proposed for Options B (office building) and D (multi-family). Additional information in the nature of the commercial uses proposed would be need to evaluate the other two options.

**6. Pedestrian Circulation / Traffic Calming**

The applicant has also stated that as a cohesive development, they are working towards the establishment of non-golf, pedestrian connections from the townhomes to the Inn at St. John's complex. The applicant is prepared to discuss their preliminary thoughts on this and to discuss their traffic calming strategies. Traffic calming and pedestrian connections will be both important for golf course users and residents. In particular, we have requested the applicant provide traffic calming for access between Hole No. 12 to Hole No. 13.

**7. Additional Site Plan Details Dumpster Enclosure**

Detailed plans regarding lighting, trash pickup, open space, signage and subdivision gates must be provided during the site plan review phase of this project but please note, those details are not required at this time.

## RECOMMENDATION

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*Based on the findings above, we recommend the Planning Commission proceed with the required public hearing, consider any comments, and recommend approval of the Planned Unit Development Option to the Board of Trustees for consideration, contingent on the underlined items above to be addressed prior to site plan approval.*

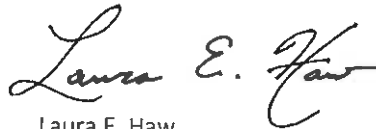
If you have any questions, please do not hesitate to contact us. Thank you!

Respectfully submitted,

**McKENNA ASSOCIATES**



Gregory M. Elliott, AICP  
Principal Planner



Laura E. Haw  
Senior Planner

March 27, 2017

The Planning Commission  
Plymouth Charter Township  
9955 North Haggerty Road  
Plymouth, Michigan 48170

Re: The Inn at St. John's – PUD Option  
Application No. 2238  
SDA Review No. PL17-108

Dear Commission Members:

We have reviewed the PUD Option for the referenced project prepared by Anderson, Eckstein and Westrick, Inc. dated March 15, 2017, and received by our office March 20, 2017. We have the following comments:

**A. General**

The site is located on the south side of 5 Mile Road, east side of Sheldon Road. The site currently contains a hotel (The Inn at St. John's Plymouth) with conference center and restaurant, a 27-hole golf course proshop, learning center, and driving range, and 240-room monastery retreat. There are two (2) entrances from 5 Mile Road. The proposed PUD option includes (1) golf course modification, (2) addition of 174 multi-family townhouse units, (3) conversion of the monastery retreat into 120-room hotel, and (4) introduction of commercial, office or multi-family land use on the southwest corner of the property with entrance from Sheldon Road and from private drive to the south. The site acreage is approximately 187.19 acres.

**B. Water Main**

There is an existing 12" diameter water main located on the south side of 5 Mile Road and an existing 12" diameter water main located on the west side of Sheldon Road. There is also an existing 8" diameter water main looped around the existing hotel.

**C. Sanitary Sewer**

There is an existing 18" sanitary sewer that traverses east-west direction within the property near its south property line. Based on the design engineer's survey, there is an existing 10" sanitary sewer extending from the hotel to outlet sewer near the east property line.

**D. Storm Drainage**

The storm water management for the project parcel must meet the requirements of the Wayne County. Based on the design engineer's survey, the majority of the project site drains and outlets into the creek near its south property line. In addition, a portion near the northeast area of the project site drains through two ponds and outlets to a storm sewer near the east property line.

**E. Site Paving**

The project parcel is currently being accessed through the existing two (2) entrances along 5 Mile Road. No additional access is proposed along 5 Mile Road. The proposed commercial, office or multi-family land use on the southwest corner of the property shows two (2) proposed entrances – one from Sheldon Road and the other one from existing private driveway to the south.

**F. Miscellaneous**

Per developer's wetlands consultant (King & McGregor), small wetland areas connected to various channels, ponds, and streams that exist within the project site and will be regulated by the Michigan Department of Environmental Quality.

**RECOMMENDATION**

Based on the above observations, it appears the subject project can be designed to meet the engineering requirements of Plymouth Township and therefore we recommend the approval of the proposed PUD option.

If you have any questions regarding this matter, please contact our office at your convenience.

Sincerely,

**SPALDING DEDECKER**



David E. Richmond, PE  
Project Manager

cc: Patrick Fellrath, Director of Public Utilities, Charter Township of Plymouth (via Email)  
Carol Martin, Administrative Assistant, Charter Township of Plymouth (via Email)



## PLYMOUTH TOWNSHIP FIRE DEPARTMENT

9955 N. Haggerty Road

(734) 354-3221 • Fax: (734) 354-9672

Plymouth, Michigan 48170-4673

Emergency - Dial 911

TO: PLYMOUTH TOWNSHIP COMMUNITY DEVELOPMENT

FROM: PLYMOUTH TOWNSHIP FIRE DEPARTMENT

DATE: 03/27/2017

RE: **APPLICANT:** Anderson, Eckstine and Westrick, Inc  
**Project:** The Inn at St. John's  
**Location:** South of Five Mile Road, East of Sheldon Road and North of M-14  
**Tax I.D. No:** R-78-013-99-0001-001 & R-78-013-01-0001-301

DEAR COMMUNITY DEVELOPMENT,

The Plymouth Township Fire Department has completed the review of the **PUD Review** of above referenced project in accordance with the fire protection requirements of the International Building Code 2012, and the International Fire Code 2012, N F P A. Standards, and good fire protection engineering

**The Office of Fire Prevention has no objection to PUD Review.**

As is often the case, certain aspects of code compliance can involve interpretation and judgmental decisions. It is important that you review these comments and contact us if you have any questions. This review is based upon and limited to information that has been provided.

William Conroy

Fire Inspector/ Investigator  
734-354-3219

**HARTER TOWNSHIP OF PLYMOUTH  
PLANNING COMMISSION -- REGULAR MEETING  
WEDNESDAY, APRIL 19, 2017 • 7:00 PM  
PROPOSED MINUTES**

Meeting called to order 7:03 p.m. by Chairman Cebulski.

<b>MEMBERS PRESENT:</b>	Kendra Barberena Robert Doroshewitz John Itsell Bill Pratt	Dennis Cebulski Jim Harb Keith Postell
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**MEMBERS EXCUSED:** None

**OTHERS PRESENT:** Laura Haw, McKenna Associates  
Dave Richmond, Spalding DeDecker Associates  
Alice Geletzke, Recording Secretary

**ITEM NO. 1 – APPROVAL OF AGENDA**

1. Regular Meeting – April 19, 2017

Chairman Cebulski noted that Item 6(1) will be Election of a Vice-Chairman rather than Zoning Board of Appeals appointment.

Moved by Commissioner Pratt and supported by Commissioner Postell to approve the agenda for the regular meeting of April 19, 2017 as amended. Ayes all.

**ITEM NO. 2 – APPROVAL OF MINUTES**

1. Regular Meeting – March 15, 2017

Moved by Commissioner Pratt and supported by Commissioner Barberena to approve the minutes of the regular meeting of March 15, 2017 as submitted. Ayes all.

2. Work Session Meeting – April 5, 2017

Moved by Commissioner Pratt and supported by Commissioner Barberena to approve the minutes of the work session meeting of April 5, 2017 as submitted. Ayes all.



**HARTER TOWNSHIP OF PLYMOUTH  
PLANNING COMMISSION -- REGULAR MEETING  
WEDNESDAY, APRIL 19, 2017 • 7:00 PM  
PROPOSED MINUTES**

**ITEM NO. 3 – WELCOME FOR COMMISSIONER JOHN ITSELL**

Chairman Cebulski welcomed new member John Itsell, appointed to replace Ray Sturdy, who resigned.

**ITEM NO. 4 – RECOGNITION OF RAY STURDY**

Moved by Commissioner Barberena and supported by Commissioner Pratt:

WHEREAS, **Ray Sturdy** has been a resident of Plymouth Township for the last 40 years; and

WHEREAS, **Ray Sturdy** has served on the Plymouth Township Planning Commission for the past 16 years, having been appointed on July 17, 2001; and

WHEREAS, **Ray Sturdy** has served on the Plymouth Township Zoning Board of Appeals as the Planning Commission's representative for the past 14 years, having been appointed on March 11, 2003; and

WHEREAS, **Ray Sturdy's** dedication, ability, and talent have been invaluable to the execution of the duties charged to the Charter Township of Plymouth Planning Commission, Zoning Board of Appeals, and to citizens of Plymouth Township; and

WHEREAS, **Ray Sturdy's** professionalism, dedication, talents, and personal commitment to seek planning excellence, best practices, and advocacy of sound planning principles have contributed immeasurably to the continued progress and orderly development of the Plymouth community, and have been invaluable to the execution of the duties charged to the Charter Township of Plymouth Planning Commission and to the citizens of Plymouth Township; and

WHEREAS, the success of the democratic form of government depends upon the voluntary leadership and contribution of time and talent on the part of its citizens; now

THEREFORE BE IT RESOLVED that the Planning Commission of the Charter Township of Plymouth herewith expresses recognition and appreciation for the service and support rendered by **Ray Sturdy** to the Planning Commission and the people of Plymouth Township, and extends best wishes to him for the future.

Ayes all.

**HARTER TOWNSHIP OF PLYMOUTH  
PLANNING COMMISSION -- REGULAR MEETING  
WEDNESDAY, APRIL 19, 2017 • 7:00 PM  
PROPOSED MINUTES**

**ITEM NO. 5 – PUBLIC HEARINGS**

**1. P.C. No: 2237-0317**

Applicant / Developer	Trowbridge Land Holdings
Project Name:	Lakes of Andover
Location:	South of Five Mile Road, East of Napier Road, North of N. Territorial Road and West of Ridge Road
Section No:	30
Tax I.D. No:	R-78-042-99-0002-701
Zoning:	R-1-S, Single Family Residential
Action Request:	Cluster Housing Option Review (CHO)

Laura Haw of McKenna Associates reviewed her report dated April 12, 2017 and David Richmond of Spalding DeDecker reviewed the engineering report. The Fire Department report was received.

Applicant Bruce Michael of Trowbridge Land Holdings addressed the Board and answered questions, including questions regarding the lack of a parallel plan, reduction in setbacks, accessible open space, the individual driveway onto North Territorial Road, and shoreline seasonal fluctuations.

Chairman Cebulski opened the public hearing at 7:35 p.m. There being no public comment, the hearing was closed at 7:36 p.m.

After further discussion, it was moved by Commissioner Pratt and supported by Commissioner Barberena to table Application 2237-0317, Lakes of Andover, up to the July meeting of the Planning Commission. Prior to the July 2017 meeting, the applicant was instructed to revised the proposed Cluster House Option concept plan to address the following concerns raised by the planner's report, engineering report, and Planning Commission, including but not limited to:

- Identification of the water line, taking into account seasonal fluctuations and the floodplain, in relation to required rear yard setbacks and the grade change;
- Programmable, open space and recreation development, including a pedestrian path along the water's edge;
- Refinement of building design and architecture, including façade calculations and greater incorporation of brick materials, architectural details, and windows;
- Elimination of individual driveways along N. Territorial, especially with the grade change and blind spot from the west; and
- Justification for reduction request in setbacks.

Ayes all.

**HARTER TOWNSHIP OF PLYMOUTH  
PLANNING COMMISSION -- REGULAR MEETING  
WEDNESDAY, APRIL 19, 2017 • 7:00 PM  
PROPOSED MINUTES**

**2. P.C. No: 2238-0317**

Applicant / Developer	Anderson, Eckstein and Westrick, Inc
Project Name:	The Inn at St. John's
Location:	South of Five Mile Road, East of Sheldon Road, and North of M-14
Section No:	22
Tax I.D. No:	R-78-013-99-0001-001 & R-78-013-01-0001-301
Zoning:	TAR, Technology and Research
Action Request:	Amendment to Planned Unit Development Option (PUD)

Laura Haw and David Richmond reviewed their respective reports and the Fire Department report was received.

Michael McInerny of the Archdiocese of Detroit, Mike Noles of Toll Brothers Land Development, and Lyle Winn of Anderson, Eckstein and Westrick addressed the Commission and answered questions regarding their intent to reduce the golf course from 27 to 18 holes, incorporate 174 multi-family townhouses into the golf course, convert the monastery retreat center to 120 hotel rooms, and introduce a small commercial, office or multifamily use along Sheldon Road.

Chairman Cebulski opened the public hearing at 8:31 p.m. There being no public comment, the hearing was closed at 8:32 p.m.

Moved by Commissioner Pratt and supported by Commissioner Barberena to recommend to the Board of Trustees the amendment to the Planned Unit Development Option requested in Application 2238-0317, The Inn at St. John's, with the planning and engineering staff report comments to be addressed during the site plan review process. Ayes all.

**3. P.C. No: 2239-0317**

Applicant / Developer	Contact Paintball
Project Name:	Outdoor Sports
Location:	East of Haggerty, North of Plymouth Road, and West of Concept Drive
Section No:	25
Tax I.D. No:	R-78-026-99-0002-705
Zoning:	IND, Industrial
Action Request:	Special Land Use Approval

Ms. Haw reviewed her report dated April 11, 2017 regarding the request for special land use on the grounds of the Burroughs building. The proposed use would include an outdoor play area for airsoft, archery tag, low impact paintball, Nerf tag, speedball and "woodsball

**HARTER TOWNSHIP OF PLYMOUTH  
PLANNING COMMISSION -- REGULAR MEETING  
WEDNESDAY, APRIL 19, 2017 • 7:00 PM  
PROPOSED MINUTES**

Among the items reviewed by the applicants were the hours of operation, types of activities involved, safety netting for the play areas, parking, lighting, aesthetics of the facilities, and working with DTE regarding the electric lines.

The applicant's use statement, provided March 20, 2017, is as follows:

***Location***

*The location of the proposed activity will be at the Burroughs building located at 41100 Plymouth Road currently zoned for industrial use. The area of our playfields will be in the existing grass lots east of the Burroughs building, and behind the fence located at the powerhouse. The entire proposed special use area is currently completely fenced in.*

***Activities***

*Outdoor activities will include airsoft, archery tag, low impact paintball, nerf tag, speed ball, and woodsball. Activities are primary intended for private parties of approximately 10 players each and will be geared to promote a family friendly atmosphere for players of all ages. These private sessions are expected to be for birthday parties, corporate events, and other private gatherings. There will be no smoking, vaping, or alcohol allowed on the premises.*

*The main purpose of this facility will be to provide a safe, designated area for players to come and enjoy the sports that we will provide. As part of our packages we will provide not only all the gear to safely play paintball and airsoft, but will also provide trained referees to ensure that everyone is playing safely. All of the equipment that will be provided to participants will meet or exceed ASTM and industry standards.*

***Hours of Operation***

*All of the sports activities proposed depend greatly on weather which may reduce hours of operation accordingly.*

***Spring/Fall***

*Monday, Tuesday, and Thursday - By appointment only Wednesday and Friday - 4:30 PM - Dusk  
Weekends- 9Am- 5 Pm*

***Summer***

*Weekdays - 10:00 AM - Dusk Saturdays - 9:00 AM - Dusk Sundays - 11:00 AM – Dusk*

***Employees***

*The total number of initial employees is anticipated to be between ten and fifteen. These will consist of a minimum of one employee acting as team leader and referee per private party to ensure the safety of players and a positive experience. Five to ten referees will be required. Two employees will be required for registration, rental, and consumable sales. A minimum of one groundskeeper will also be required. Maximum number of employees per shift should not exceed ten.*

***Maximum Occupancy***

*We would set a maximum occupancy of 75 players. The property and employees should easily handle this. There is ample parking on the south side of building and will also be parking to the east of the building. As our main focus will be private parties, we will use a staggered scheduling system so that there is never a buildup of players.*

***Material Delivery***

*Consumable supplies and a limited quantity of items for retail sales will be brought to the site as needed*

**HARTER TOWNSHIP OF PLYMOUTH  
PLANNING COMMISSION -- REGULAR MEETING  
WEDNESDAY, APRIL 19, 2017 • 7:00 PM  
PROPOSED MINUTES**

*on a daily basis from our pro shop in Livonia and do not represent any significant volume or require any material handling equipment. Because of the nature of private parties, we have seen most people will car pool. This will cause less traffic and require fewer spaces. We also will not be using any of the parking to the west of the building.*

**Site Impact**

*There will not be any substantial or permanent changes to the landscape. There will be no increase in the amount of impervious surface. The lawn and existing trails will be groomed and play will be rotated between fields to mitigate turf damage. Safety netting, designed for the application, will be installed around all play fields, to protect non- players, buildings, and vehicles from being accidentally struck. The net supporting poles will be up to 20 feet tall and will be removable. Obstacles and inflatable bunkers used in play will not be permanently installed and will be moved on a regular basis. There will be no changes to the existing structures on the property relative to the proposed special land use.*

*Supplies for Nerf and Archery Tag are reusable and will be picked up at the end of each session. All other supplies used are biodegradable, environmentally safe, and will have no lasting impact to the property. Attached you will find the MSDS sheets for the airsoft pellets and paintballs that will be used exclusively. Players will not be allowed to bring their own pellets or paint to the field.*

*A sign designating our facility that complies with township ordinances and limitations will be installed near Plymouth road.*

*Parking will be readily available as there will be 48 spaces to the east of the building and an additional 117 spaces to the south of the building for any overflow parking. All parking areas will be maintained by staff to ensure there is no garbage left behind that may become unsightly."*

Chairman Cebulski opened the public hearing at 9:04 p.m. There being no public comment, the hearing was closed at 9:05 p.m.

After further discussion, it was moved by Commissioner Pratt and supported by Commissioner Harb to grant special land use approval requested in Application 2230-0317, Outdoor Sports, to be located on the grounds of Burroughs at Plymouth and Haggerty Roads, for reasons that in the industrial zoning these types of activities are permitted, that there is a history of outdoor recreation facilities as an allowable use at this site, and that the operations will be separate from the planned industrial activities located elsewhere on the site. The approval is limited to one year, with the applicant returning to the Planning Commission at least two months prior to reopening in 2018 with a report on their operations including numbers served, any injuries, and any outstanding lease issues or unforeseen circumstances. Reapproval is not to be unreasonably withheld. Ayes all.

**ITEM NO. 4 – TOWNSHIP CAPITAL IMPROVEMENT PROJECTS**

N/A

**HARTER TOWNSHIP OF PLYMOUTH  
PLANNING COMMISSION -- REGULAR MEETING  
WEDNESDAY, APRIL 19, 2017 • 7:00 PM  
PROPOSED MINUTES**

**ITEM NO. 5 – OLD BUSINESS**

**1. P.C. No: 2230-0117**

Applicant / Developer: Gonzalez Enterprises  
Project Name: Tuscany Reserves of Plymouth  
Location: South of Ann Arbor Road, East of McClumpha, West of Sheldon Road  
Section No: 28  
Tax I.D. No: R-78-036-99-0008-000; R-78-036-99-0011-000; R-78-036-99-0012-000  
Zoning: R-1-S, Single Family Residential  
Action Request: Final Site Plan Approval

Ms. Law reviewed her report dated April 13, 2017 which recommended final site plan approval, subject to items detailed added to a revised and dated site plan for administrative approval. Dave Richmond reviewed his report and the Fire Department report was received.

Applicant Leo Gonzalez and his partner addressed the Commission and answered questions regarding the development of 18 detached, single-family residential units under a cluster housing option. Among the items discussed were setbacks, east and west buffer screening, fence height, and architecture and building design.

Moved by Commissioner Pratt and supported by Commissioner Barberena to recommended final site plan approval to the Board of Trustees as requested in Application 2230-0117 for Tuscany Reserves of Plymouth with the condition that the mailbox and sign specifications return for approval of the administrative committee and all other planning and engineering items, as identified in the respective review letters, to be addressed. Ayes all.

**ITEM NO. 6 – NEW BUSINESS**

1. Election of Vice-Chairman

Moved by Commissioner Barberena and seconded by Commissioner Harb to elect Commissioner Pratt as Vice-Chairman. Ayes all.

**ITEM NO. 7 – OTHER PLANNING COMMISSION BUSINESS**

1. Site Plan Extension Request for P.C. #2147-0194: EZ Storage

Moved by Commissioner Postell and seconded by Commissioner Barberena to grant site plan extension for a one-year period for P.C. #2147-014, EZ Storage. Ayes all.

**HARTER TOWNSHIP OF PLYMOUTH  
PLANNING COMMISSION -- REGULAR MEETING  
WEDNESDAY, APRIL 19, 2017 • 7:00 PM  
PROPOSED MINUTES**

Ms. Haw spoke briefly with Commission members regarding a proposed lot split of 1.8 acres on Powell Road.

**ITEM NO. 8 – COMMUNICATIONS AND/OR INFORMATION**

N/A

**ITEM NO. 9 – BOARD OF TRUSTEES ACTION**

N/A

**MOTION TO ADJOURN**

Moved by Commissioner Pratt and supported by Commissioner Barberena to adjourn the meeting at 9:56 p.m. Ayes all.

Respectfully submitted,

Kendra Barberena, Secretary  
Charter Township of Plymouth  
Planning Commission

The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon two weeks notice to the Charter Township of Plymouth. Individuals with disabilities requiring auxiliary aids or services should contact the Charter Township of Plymouth by writing or calling the Supervisor's Office, Charter Township of Plymouth, 9955 N. Haggerty Road, Plymouth, MI 48170, (734) 354-3201, TDD users: 1-800-649-3777 (Michigan Relay Service).



# The Inn at St. Johns

PLYMOUTH, MICHIGAN

## MASTER PLAN

JANUARY 15, 2017



**SCORECARD**

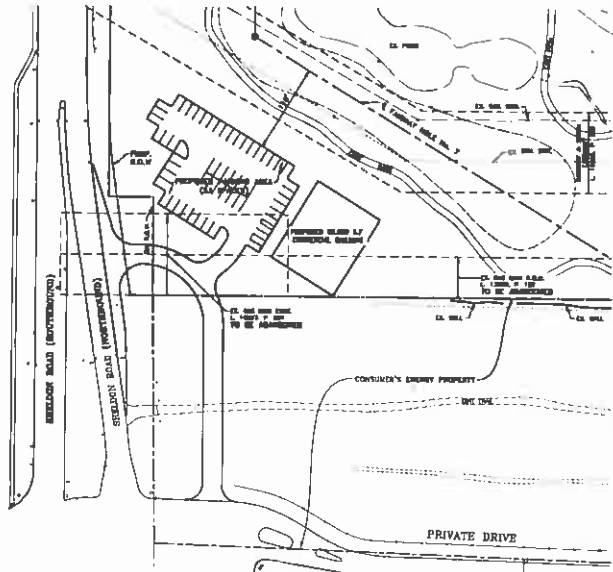
HOLE	PAR	BLACK	BLUE	WHITE	RED	TEAL
1	4	368	342	318	300	278
2	4	396	370	345	325	305
3	4	341	315	290	275	255
4	4	381	355	330	315	295
5	4	405	380	355	340	320
6	5	435	410	385	370	350
7	4	357	330	305	290	270
8	5	450	425	400	385	365
9	4	375	350	325	310	290
10	4	390	365	340	325	305
11	4	375	350	325	310	290
12	4	385	360	335	320	300
13	4	375	350	325	310	290
14	4	365	340	315	300	280
15	4	385	360	335	320	300
16	4	375	350	325	310	290
17	4	385	360	335	320	300
18	4	375	350	325	310	290
<b>TOTAL</b>	<b>72</b>	<b>5,205</b>	<b>4,930</b>	<b>4,655</b>	<b>4,380</b>	<b>4,105</b>

**NOTES:**  
 1. All hole positions have been verified using a total station. Final construction drawings shall show the final location and shall be the authority for the development and not for this site plan.

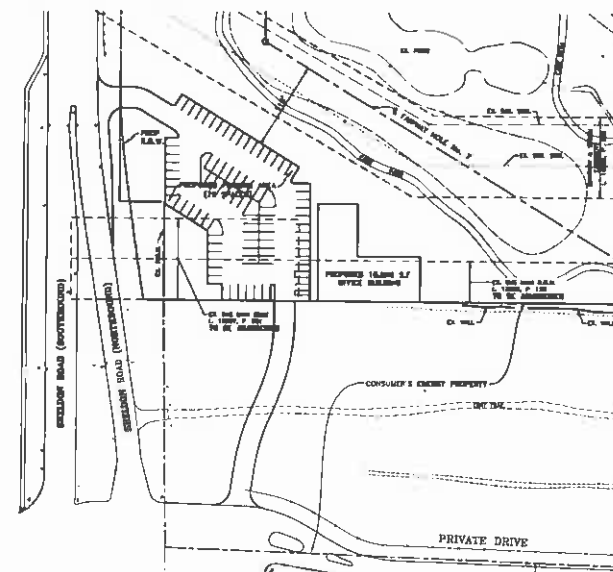


**Raymond Hearn**  
 Golf Course Design, Inc.  
 110 West 37th Street  
 Holland, Michigan 49423 USA

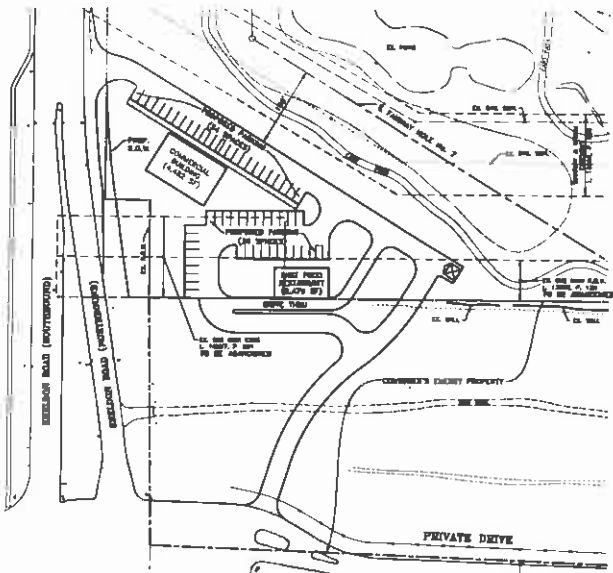




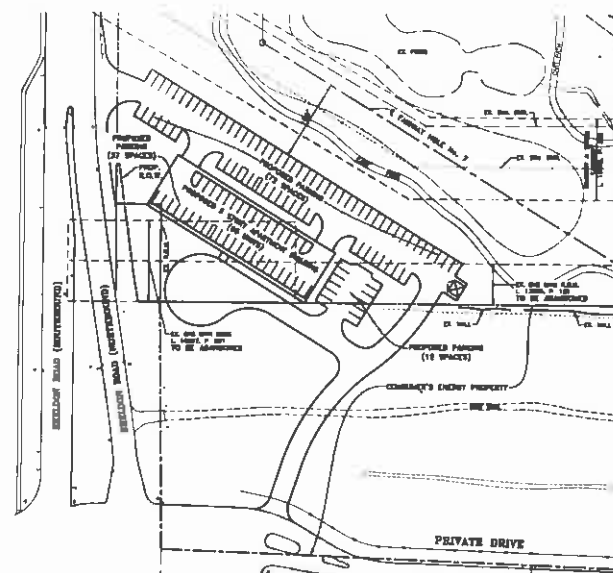
OPTION A



OPTION B



OPTION C



OPTION D

**ANDERSON, ROBERTS AND WESTRICK, INC.**  
 11000 Sandstone Road  
 Houston, Texas 77036  
 Phone: 281-461-1100  
 Fax: 281-461-1101  
 www.anderson.com

DATE	04/11/2004
PROJECT NO.	1444-0001

**811** Call before you dig. Call 71 hours before you dig.

**THE INN AT ST. JOHN'S**

**SOUTHWEST CORNER DEVELOPMENT OPTIONS**

**ADD PROPERTIES**

PREPARED BY	ANDERSON, ROBERTS AND WESTRICK, INC.
DATE	04/11/2004
SCALE	AS SHOWN

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PROJECT NO. 1444-0001



**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING  
MAY 9, 2017**

**ITEM G.3  
REQUEST FOR 12 YEAR TAX  
ABATEMENT - OERLIKON**



## CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

**MEETING DATE:** May 9, 2017

**ITEM:** Approve Resolution #2017-05-09-13 to approve the request from Oerlikon Metco (US) for an Industrial Facilities Exemption Certificate for 12 years.

**BRIEF:**

This exemption was requested back in August of 2016. We have been preparing to come to the Board for approval but had to wait for a signed lease on the building from Kirko for the entire 12 year period of time for which the abatement is requested. We have ascertained that the aggregate SEV of real and personal property exempt from ad valorem taxes WILL NOT exceed 5% of the sum of the SEV of the unit, plus the SEV of personal and real property exempted.

**PRESENTER:** Jerry Vorva, Clerk and Kevin Bennett, Attorney

**ACTION REQUESTED:** Approve the resolution as written.

**RECOMMENDATION:** Approve the recommendation as submitted.

**PROPOSED RESOLUTION:** I move to approve Resolution #2017-05-09-13 to grant the 12 year IFTE Certificate as requested from Oerlikon Metco (US) for the property located at 41144 Concept Drive in the Metro Plymouth Business Park Industrial District WITH the stipulation that ad valorem taxes WILL NOT exceed 5% of the sum of the SEV of the unit, plus the SEV of personal and real property exempted.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

ROLL CALL:

\_\_\_ Curmi, \_\_\_ Doroshewitz, \_\_\_ Heitman, \_\_\_ Vorva, \_\_\_ Heise, \_\_\_ Clinton, \_\_\_ Dempsey

**STATE OF MICHIGAN  
COUNTY OF WAYNE  
CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES**

**RESOLUTION # 2017-05-09-13**

**RESOLUTION TO APPROVE THE APPLICATION OF OERLIKON METCO (US) INC.  
FOR INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR A NEW FACILITY**

At a regular meeting of the Board of Trustees for the Charter Township of Plymouth (the "Board"), held at Township Hall located at 9955 N. Haggerty Road, Plymouth, Michigan on April 25, 2017, the following resolution was offered:

WHEREAS, pursuant to P.A. 198 of 1974, MCL 207.551 et seq., after a duly noticed public hearing held on October 10, 2000, the Charter Township of Plymouth Board of Trustees by resolution established Metro Plymouth Business Park Industrial District; and,

WHEREAS, Oerlikon Metco (US) Inc. has filed an application for an Industrial Facilities Exemption Certificate with respect to a new facility to be acquired and installed within the Metro Plymouth Business Park Industrial District; and,

WHEREAS, before acting on said application, the Charter Township of Plymouth Board of Trustees held a hearing on May 9, 2017 at Plymouth Township Hall, 9955 N. Haggerty Road, Plymouth, Michigan, at 7:00 p.m., at which hearing the Oerlikon Metco (US) Inc., the Assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and,

WHEREAS, construction of the facility and installation of new machinery and equipment had not begun earlier than six (6) months before August 25, 2016, the date of acceptance of the application for the Industrial Facilities Exemption Certificate; and,

WHEREAS, completion of the facility is calculated to and will at the time of issuance of the certificate have the reasonable likelihood to retain, create or prevent the loss of employment in the Charter Township of Plymouth; and,

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the Charter Township of Plymouth, after granting this certificate, will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted;

NOW, THEREFORE, BE IT RESOLVED BY the Board of Trustees of the Charter Township of Plymouth that:

1. The Charter Township of Plymouth finds and determines that the granting of Oerlikon Metco (US) Inc.'s application for an Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and

currently in force under Act No. 198 of the Public Acts of 1974 and Act No. 255 of the Public Acts of 1978, shall not have the effect of substantially impeding the operation of the Charter Township of Plymouth, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the Charter Township of Plymouth.

2. The application from Oerlikon Metco (US) Inc. for an Industrial Facilities Exemption Certificate, with respect to a New Facility on the following described parcel of real property situated within the Metro Plymouth Business Park Industrial District, to wit:

**METRO PLYMOUTH BUSINESS PARK  
LEGAL DESCRIPTION**

PART OF THE EAST 1/2 OF SECTION 25, T. 1 S., R. 8 E., PLYMOUTH TOWNSHIP, WAYNE COUNTY, MICHIGAN, MORE PARTICULARLY DESCRIBED AS COMMENCING AT THE NORTH 1/4 CORNER OF SAID SECTION 25; THENCE S. 01°58'06" E. ALONG THE NORTH AND SOUTH 1/4 LINE OF SAID SECTION, 76.77 FEET (49.5 FEET RECORDED) TO THE SOUTH LINE OF THE CHESAPEAKE AND OHIO RAILROAD RIGHT-OF-WAY; THENCE N. 88°59'20" E. ALONG SAID SOUTH RIGHT-OF-WAY LINE, 232.32 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING S. 86°46'51" E. 573.92 FEET; THENCE S. 85°07'31" E. 162.69 FEET; THENCE S. 00°40'18" W. 1,172.85 FEET; THENCE S. 02°36'04" W. 519.69 FEET; THENCE N. 87°23'56" W. 587.00 FEET; THENCE S. 01°51'24" W. 874.13 FEET; THENCE S. 18°36'18" W. 150.00 FEET TO THE NORTH LINE OF PLYMOUTH ROAD; THENCE N. 71°23'42" W. 31.59 FEET; THENCE N. 71°49'52" W. 24.11 FEET; THENCE N. 72°11'04" W. 69.30 FEET ALONG SAID NORTH LINE; THENCE S. 17°53'29" W. 27.00 FEET; THENCE N. 72°11'04" W. 237.38 FEET; THENCE N. 01°51'24" E. 1,683.38 FEET; THENCE N. 89°19'42" W. 409.02 FEET; THENCE N. 73°19'43" W. 1,520.96 FEET TO THE EASTERLY LINE OF HAGGERTY ROAD (WIDTH VARIES); THENCE N. 25°30'30" E. 82.93 FEET ALONG SAID EASTERLY LINE; THENCE N. 28°15'07" E. 564.03 FEET ALONG SAID EASTERLY LINE TO SAID SOUTH LINE OF THE CHESAPEAKE AND OHIO RAILROAD RIGHT-OF-WAY; THENCE THE FOLLOWING FIVE COURSES ALONG SAID SOUTH RIGHT OF WAY LINE S. 88°30'18" E. 1,360.02 FEET AND S. 87°13'58" E. 235.35 FEET AND S. 01°51'24" W. 104.11 FEET AND N. 75°00'19" E. 242.83 FEET AND N. 01°27'41" E. 34.20 FEET TO THE POINT OF BEGINNING AND CONTAINING 80.57 ACRES MORE OR LESS.

be and the same is hereby approved.

3. The Industrial Facilities Exemption Certificate when issued shall be and remain in force for a period of 12 years.

Present: [Cummi, Clinton, Dempsey, Doroshewitz, Heise, Heitman, Vorva]

Moved by:

Supported by:

Roll Call Vote

Ayes:

Nays:

**Adopted:** Regular Meeting of the Board of Trustees on \_\_\_\_\_.

\_\_\_\_\_  
Jerry Vorva, Clerk, Charter Township of Plymouth

**Certification**

STATE OF MICHIGAN    )  
                                  )  
COUNTY OF WAYNE     )

I hereby certify that the foregoing is a true copy of the above Resolution, the original of which is on file in my office.

\_\_\_\_\_  
Jerry Vorva, Clerk  
Charter Township of Plymouth

\_\_\_\_\_  
Date

**Resolution:** 2017-05-09-13

# Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

**INSTRUCTIONS:** File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form, call (517) 373-3302.

To be completed by Clerk of Local Government Unit	
Signature of Clerk  	▶ Date Received by Local Unit  8/25/2016
STC Use Only	
▶ Application Number	▶ Date Received by STC

**APPLICANT INFORMATION**  
All boxes must be completed.

▶ 1a. Company Name (Applicant must be the occupant/operator of the facility) <b>Oerlikon Metco (US) Inc.</b>	▶ 1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) <b>3548</b>	
▶ 1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) <b>41144 Concept Drive</b>	▶ 1d. City/Township/Village (indicate which) <b>Plymouth Township</b>	▶ 1e. County <b>Wayne</b>
▶ 2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(5)) <input type="checkbox"/> Transfer <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(6)) <input type="checkbox"/> Research and Development (Sec. 2(10)) <input type="checkbox"/> Increase/Amendment	▶ 3a. School District where facility is located <b>Plymouth Canton</b>	▶ 3b. School Code <b>82100</b>
▶ 4. Amount of years requested for exemption (1-12 Years) <b>12 Years</b>		
5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.  <b>Establish a new state-of-art facility dedicated (but not limited to) Additive Manufacturing ("AM") to produce AM material and host production / R&amp;D activities. The forecast capital spending will be approximately \$53M with \$12.3M towards the construction of a new building. See attached supporting documents.</b>		
6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun. ▶ <b>\$12.3M</b> Real Property Costs		
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total ▶ <b>\$40M (Estimated)</b> Personal Property Costs		
6c. Total Project Costs * Round Costs to Nearest Dollar ▶ <b>\$52.3M</b> Total of Real & Personal Costs		
7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.		
	<u>Begin Date (M/D/Y)</u> <b>November 2016</b>	<u>End Date (M/D/Y)</u> <b>September 2017</b>
Real Property Improvements ▶	<input type="checkbox"/> Owned <input checked="" type="checkbox"/> Leased	
Personal Property Improvements ▶	<input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased	
▶ 8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
▶ 9. No. of existing jobs at this facility that will be retained as a result of this project. <b>New Facility</b>	▶ 10. No. of new jobs at this facility expected to create within 2 years of completion. <b>67</b>	
11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.		
a. TV of Real Property (excluding land) _____ b. TV of Personal Property (excluding inventory) _____ c. Total TV _____		<b>N/A</b>
▶ 12a. Check the type of District the facility is located in: <input checked="" type="checkbox"/> Industrial Development District <input type="checkbox"/> Plant Rehabilitation District		
▶ 12b. Date district was established by local government unit (contact local unit) <b>10/10/2000</b>		▶ 12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No



**APPLICANT CERTIFICATION - complete all boxes.**

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name NATIONAL BUREAU of PROPERTY ADMINISTRATION	13b. Telephone Number (312) 861-9300	13c. Fax Number (312) 861-9400	13d. E-mail Address clesny@nationalbureau.com
14a. Name of Contact Person CHRISTY LESNY	14b. Telephone Number (312) 861-5462	14c. Fax Number	
▶ 15a. Name of Company Officer (No Authorized Agents) Janis Gzik, CFO			
15b. Signature of Company Officer (No Authorized Agents) <i>Janis Gzik</i>		15c. Fax Number	15d. Date 18 Aug. 2016
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 1101 Prospect Avenue, Westbury, NY 11590		15f. Telephone Number 516-338-2430	15g. E-mail Address janis.gzik@oerlikon.com

**LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.**

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: <b>Check or Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input checked="" type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit <b>Check or Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. LUCI Code	16d. School Code
17. Name of Local Government Body	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time, and that any leases show sufficient tax liability.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

Michigan Department of Treasury  
State Tax Commission  
PO Box 30471  
Lansing, MI 48909

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal



Phone (312) 861-9300

Fax (312) 861-9400

[www.nationalbureau.com](http://www.nationalbureau.com)

# *National Bureau of Property Administration, Inc.*

*Two Prudential Plaza, Suite 2525*

*180 North Station Avenue, Chicago, Illinois 60601*

August 17, 2016

Nancy C. Conzelman  
Plymouth Township Clerk  
9955 N. Haggerty Road  
Plymouth, MI 48170-4673  
(734) 354-3224  
(734) 454-1643 (Fax)



Re: Oerlikon Metco (US) Inc. request for Industrial Tax Exemption District

Dear Nancy,

OC Oerlikon Corporation AG, Pfäffikon ("Oerlikon") is a global technology group providing market-leading technologies and services. Through its US subsidiary, Oerlikon Metco (US) Inc. ("Metco"), the company is considering Plymouth Township, Wayne County as the location for a new-state-of-art additive manufacturing facility. The new facility project is over a 3 to 4 year window forecasting capital spending of approximately \$40M and creating 67 new jobs. The cost of the new building is expected to be an additional \$12.355M which Metco will lease but responsible for payment of property taxes. The new facility will substantially stimulate the local economic development.

### **Company Background**

Oerlikon is a Swiss company with over 100 years of tradition. Oerlikon and its subsidiaries have a global footprint of over 13,500 employees at more than 170 locations in 37 countries and sales of 2.7 billion CHF in 2015. Oerlikon is committed to investing in value-bringing technologies that provide customers with lighter, more durable materials able to increase performance, improve efficiency and reduce the use of scarce resources. The company invested 103 million CHF in R&D in 2015 and has over 1,350 specialists developing innovative and customer-oriented products and services. Oerlikon is structured into three segments: Surface Solutions, Manmade Fibers and Drive Systems, each operating under their own well-established brands with their own market specific strategies. Metco is part of the Surface Solutions Segment. Oerlikon Metco (US) Inc. ("Metco") is a Delaware corporation established on January 7, 1986 in good standing in the state of Michigan (see attached). Metco enhances surfaces that bring benefits to customers through a uniquely broad range of surface technologies, equipment, materials and services. With a dynamically growing worldwide network, Metco serves industries such as aviation, power generation, automotive, oil & gas, industrial and other specialized markets.

*Established 1935 ~ Employee Owned ~ Experience Plus Dedication*

*National Bureau of Property Administration, Inc.*

As authorized agent, National Bureau of Property Administration (NBPA), is assisting Metco with incentive requests at the state, county and local levels. The incentives are needed to offset cost differentials that exist with Pennsylvania, South Carolina and New York. Incrementally higher wages, higher corporate income taxes and lease rates for the Detroit metro area make expanding and growing in Michigan costly when compared to Metco's other locations. The various incentives would help to level the playing field so that investment in growth in Michigan makes financial sense. Oerlikon has a clear strategy of becoming a global powerhouse in surface solutions, advanced materials and materials processing. As part of this strategy, it intends through Metco to make a capital investment of approximately \$40M along with the lease of a new facility estimated at \$10M dedicated to produce additive manufacturing material and host R&D. The project will initially create 67 highly skilled new jobs receiving average wages and benefit packages of over \$100,000. The facility will produce additive materials for various industries (such as aerospace, automotive, industrial gas turbine, oil & gas, medical) using state-of-the-art additive manufacturing technology. The facility will also host a dedicated R&D team.

As Michigan works to retain additive manufacturing / R&D industry-related jobs, adding Metco's 67+ jobs would be a big win for the Detroit metro area. These jobs in Michigan will further enhance the stability of manufacturing and R&D segments of jobs in that region.

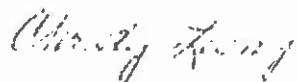
After consideration of multiple sites in MI, PA and the relocation to owned facilities in NY and SC, Metco is pursuing a 20 year lease at Concept Drive in Plymouth Township, Wayne County.

Metco employees and representatives previously spoke with Shannon Price & Jana Radtke of Plymouth Township and Tupac Hunter of Wayne County. They assured Metco that Plymouth Township places high priority on working with businesses to maintain their presence and secure future growth in Plymouth Township and toward this end; Plymouth Township Industrial Facility Tax Exemptions have been granted.

Metco has also worked with the MEDC and state incentives have been offered on a three year timeline with additional assistance from the Michigan Works programs. Plymouth Township has also pledged their support to Ingrid Tighe of the MEDC as supported by the attached.

Encouraged by these offerings, we are requesting the creation of an Industrial Facilities District for our client, Metco.

Your assistance is greatly appreciated,



Christy Lesny  
National Bureau of Property Administration  
180 N. Stetson Av. Ste. 2525  
Chicago, IL 60601  
(312) 861-5462  
[clesny@nationalbureau.com](mailto:clesny@nationalbureau.com)

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING  
MAY 9, 2017**

**ITEM G.4  
CONTRACT WITH PLAYWORLD  
SPRAYSCAPE REPAIRS**



# CHARTER TOWNSHIP OF PLYMOUTH

9955 N HAGGERTY RD • PLYMOUTH, MICHIGAN 48170-4673  
www.plymouthtwp.org

## MEMORANDUM

To: Board of Trustees  
From: Supervisor Kurt L. Heise *KLH*  
Re: Repairs to Sprayscape  
Date: May 2, 2017

---

I am recommending your approval of the attached quotation with Playworld, Inc. for the needed repairs to the Sprayscape at Township (McClumpha) Park. This project was described by Park Foreman Steve Rapson at our meeting on April 25.

The current system is not working properly, resulting in substantial increases to the Township's water bill at the Sprayscape. (see attached). The repairs to the Sprayscape will more than pay for themselves, based on our estimates.

**SUPERVISOR**  
Kurt L. Heise  
(734) 354-3200

**CLERK**  
Jerry Vorva  
(734) 354-3224

**TREASURER**  
Mark J. Clinton  
(734) 354-3214

**TRUSTEES**  
Charles Curmi, Jack Dempsey  
Robert Doroshewitz, Gary Heitman



## CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

**MEETING DATE:** May 9, 2017

**ITEM:** Approve quotation for repairs to the Sprayscape at Plymouth Township Park.

**BRIEF:**

On April 25, 2017, Park Manager Rapson described the need for repairs to the Playscape that would mean long term costs savings to the Township. These repairs will pay for themselves according to our estimates.

**PRESENTER:** Supervisor Heise

**ACTION REQUESTED:** Approve the scope of work as outlined in Quote #86544 dated April 11, 2017.

**RECOMMENDATION:** Approve the recommendation as submitted.

**PROPOSED RESOLUTION:** I move to approve the scope of work to the Township Park Sprayscape as outlined in Quote #86544 dated April 11, 2017 from Playworld in New Albany, Ohio and to authorize payment in the amount of 100% for all parts upon order with labor to be paid upon completion of the work.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

ROLL CALL:

\_\_\_ Curmi, \_\_\_ Doroshewitz, \_\_\_ Heitman, \_\_\_ Vorva, \_\_\_ Heise, \_\_\_ Clinton, \_\_\_ Dempsey

# Quotation

Date	Quote Number
4/11/2017	86544

<b>Sold To</b>		<b>Ship To</b>	
Plymouth Charter Township 9955 N. Haggerty Rd Plymouth, MI 48170		Plymouth Township Park 46640 Ann Arbor Trail Plymouth, MI 48170	
		County	Wayne

Rep	Project	Type	Ship Contact/Number	P.O. No.
BJK	2017/4 Splash Pad Repairs	Parks	Brion K	

Qty	Item	Description	Unit Price	Total
8	WaterPlay Solutions	ORG-0810, O-ring, #224, Cannon Spindle(DYL 54224)	0.74	5.92
2	WaterPlay Solutions	PTM-08098AB,Bushing set, DL,Cannon	325.00	650.00
4	WaterPlay Solutions	PTM-08102,Cannon Spacer,RUB, 75deg	33.61	134.44
2	WaterPlay Solutions	NUT-02017,Nut, 18-8,HEX, 1"-8NC Nyloc	14.75	29.50
2	WaterPlay Solutions	Slotted washer,AL,Cannon	33.92	67.84
1	WaterPlay Solutions	TOL-02001, Tool,SS, LAS Security, 3/8"Drive	0.00	0.00
1	WaterPlay Solutions	Potable Contoller 12 Outputs	6,086.50	6,086.50
1	WaterPlay Solutions	Output expansion for over 12 valves	918.00	918.00
1	WaterPlay Solutions	0002-113 Surge Supression device	635.00	635.00
63	WaterPlay Solutions	NOZ-08089, Nozzle DL 3/4" Fan Spray 1/4" bore, low flow fan spray.	9.70	611.10
2	WaterPlay Solutions	Tool, DL, Spray Jet 3/4" Nozzle	0.00	0.00
		Optional		
1	WaterPlay Solutions	Tool, SS, 1/2" T-tool for cannon nozzles	76.00	76.00
2	WaterPlay Solutions	NOZ-08001 Nozzle, DL, 2.5", Geyser cannon nozzles	35.28	70.56
1	Freight	Shipping and Handling Charges: Shipping Charges are estimated and are subject to actual shipping charges incurred at time of shipment.	270.00	270.00
1	Installation	Installation Charges R/R controller and program sequenicng and features.	700.00	700.00

<b>Subtotal</b>		
<b>Sales Tax (6.0%)</b>		
<b>Total</b>		

# Quotation

Date	Quote Number
4/11/2017	86544

<b>Sold To</b> Plymouth Charter Township 9955 N. Haggerty Rd Plymouth, MI 48170		<b>Ship To</b> Plymouth Township Park 46640 Ann Arbor Trail Plymouth, MI 48170	
		County	Wayne

Rep	Project	Type	Ship Contact/Number	P.O. No.
BJK	2017/4 Splash Pad Repairs	Parks	Brion K	

Qty	Item	Description	Unit Price	Total
1	Installation	Installation Charges rebuid 2 cannon heads and r/r 63 fan nozzles  Notes: Lead time 4-5 weeks 100% down on parts to place the order and labor to be billed upon completion.	1,400.00	1,400.00

<b>Subtotal</b>		\$11,654.86
<b>Sales Tax (6.0%)</b>		\$0.00
<b>Total</b>		\$11,654.86



**TOWNSHIP SPRAY SCAPE**  
**2011 - 2016**  
**46640 ANN ARBOR TRAIL Account #09508**

Date	Read	Usage	Cost	Use per Season (Thousands)	Cost per Season
6/20/2011	32759	873	\$2,710.30		
7/18/2011	33975	1216	\$4,624.80		
8/16/2011	35182	1207	\$4,590.60		
9/19/2011	35980	798	\$3,036.40		
10/17/2011	35994	14	\$57.20	4108	\$15,019.30
<i>2011</i>					
6/28/2012	36746	752	\$2,911.60		
7/16/2012	38177	1431	\$4,797.85		
8/13/2012	39014	837	\$2,807.95		
9/18/2012	39616	602	\$2,020.70		
10/12/2012	39616	0	\$24.10	3622	\$12,562.20
<i>2012</i>					
6/14/2013	40058	442	\$1,534.70		
7/15/2013	41027	969	\$3,443.95		
8/9/2013	41601	574	\$2,041.70		
9/12/2013	42350	749	\$2,662.95		
10/11/2013	42352	2	\$25.30	2736	\$9,708.60
<i>2013</i>					
6/16/2014	43447	1095	\$3,941.25		
7/16/2014	44891	1444	\$5,130.20		
8/14/2014	46251	1360	\$4,832.00		
9/17/2014	47276	1025	\$3,642.75		
10/15/2014	47297	21	\$78.55		
<i>2014</i>					
10/29/2015	51765	4468	\$44,602.43	4468	\$44,602.43
<i>17,624.75</i> <i>2015</i>					
6/16/2016	52882	1117	\$4,499.66		
7/15/2016	54498	1616	\$6,112.48		
8/15/2016	53618	1820	\$6,883.60		
9/19/2016	57598	1280	\$4,842.40		
10/11/2016	57598	0	\$26.68	5833	\$22,364.82
<i>2016</i>					

Monthly Bills include water costs and meter surcharge of \$4.00

**Notes:**

2015 - The meter stays in the pit all year round. The Spray Scape went through a renovation during the Spring and into Summer and wasn't used during the time DPW was waiting for a part to fix the timer on/off switch. Due to complaints that the Spray Scape was not operating, it was turned on and off each day during this summer. Not started until almost July, only one bill created.

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING  
MAY 9, 2017**

**ITEM G.5  
CONTRACT WITH PLANTE MORAN  
AUDIT PREPARATION SERVICES**

**CHARTER TOWNSHIP OF PLYMOUTH  
REQUEST FOR BOARD ACTION**

**Meeting Date: May 5, 2017, 2017**

**ITEM:** Approval to Enter Into Agreement with Plante & Moran, PLLC

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**BRIEF:** Additional assistance required to file a timely 2016 Audit

**ACTION:** Authorize agreement for professional services.

**DEPARTMENT/PRESENTER(S):** Jerry Vorva, Clerk

**BACKGROUND:** It has become apparent that additional professional assistance is needed to bring Township financial records up to date in preparation for the 2016 Audit.

**ATTACHMENTS:** Scope of Service Letter and Proposed Agreement with Plante & Moran, PLLC

**BUDGET/TIME LINE:** Up to 75 hours of professional services.

**RECOMMENDATION:** Approve Recommendation and Budget Allocation

**PROPOSED MOTION:** I move to authorize the Township Clerk to sign the agreement between the Charter Township of Plymouth and Plante & Moran, PLLC, providing the services as outlined in the Scope of Services letter dated April 24, 2017, for up to 75 hours as needed to complete the necessary groundwork for the 2016 Audit.

RECOMMENDATION: Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

VOTE: \_\_\_\_\_RD \_\_\_\_\_MC \_\_\_\_\_JV \_\_\_\_\_JD \_\_\_\_\_GH \_\_\_\_\_CC \_\_\_\_\_KH

MOTION CARRIED \_\_\_\_\_ MOTION DEFEATED \_\_\_\_\_



Plante & Moran, PLLC  
27400 Northwestern Highway  
P.O. Box 397  
Southfield, MI 48034-0397  
Tel: 248.352.2500  
Fax: 248.352.0015  
plante Moran.com

April 24, 2017

Mr. Jerry Vorva  
Township Clerk  
Charter Township of Plymouth  
9955 N. Haggerty Road  
Plymouth, MI 48170

Dear Jerry:

Thank you very much for your continued support and cooperation.

The audit of the Township is scheduled to begin May 8, 2017, 2 weeks away. For the last three years, the Township has missed the June 30 filing deadline with the State of Michigan, a violation of State law. The completion of the bank reconciliations during our previous assignment was a major component of the Township's audit preparation, but it is just one of many tasks that must be completed in order for the audit to begin. I know how committed the Township is to catching up on the accounting, being ready on time to start the audit, and having the Township's financial statements submitted to the State of Michigan by June 30<sup>th</sup>.

With this in mind, and knowing how much work goes into audit preparation, how busy the Township's very qualified staff are with just trying to stay current with their day to day responsibilities, and the short window of time until the audit is scheduled to begin, I wanted to offer to you additional time from our PMGAP group to assist your team in getting ready for the upcoming audit.

#### **Proposed Scope of Services**

As Plante Moran is the Township's auditor, PMGAP has some limitations on what it is allowed to do under the independence standards of our profession; however, we can provide support to your accounting team in order to complete the audit preparation. That support can include compilation and organization of certain audit schedules from Township-prepared source documents

Related to this work, it is likely we will identify journal entries the Township should consider. Any recommendations for adjusting entries will be summarized in writing and presented to Plymouth Township Management for their evaluation. Management agrees to accept responsibility for reviewing, approving, and posting any adjusting entries. Management will provide Plante Moran with written documentation affirming their review and approval.

If the Township chooses to use our help, our work product will be under the direction and supervision of you, the Township Clerk, and your accounting staff. Our work product will be reviewed and approved by the Township before being submitted to the auditors. We will not make management decisions on behalf of the Township or, in any way, perform tasks that will impair Plante Moran's ability to continue on as the auditors for the Charter Township of Plymouth under all applicable independence standards of our profession.

It should be noted that at no time during this engagement will we be responsible for making investment decisions, signing checks, making bank transfers, initiating ACH or wire transfers, and handling cash in any way.

**Fees and Payment Terms**

Consistent with our bank reconciliation assignment, our work will be billed at these discounted hourly rate:

Financial Specialist	\$105
Manager	\$130
Partner	\$250

Travel time after the first hour per day will be billed at 75% of the above rates.

It is difficult to predict how much time will be necessary in order to complete all of the Township's audit preparation; however, our internal capacity suggests we can provide approximately 25 hours per week for the next three weeks (75 hours in total). The third week, if necessary, would be concurrent with audit fieldwork.

If the Township agrees to the above project, I will provide a formal engagement letter and Professional Services Agreement to be signed and returned to us before we begin working.

It has been a pleasure to work with the Township on the bank reconciliation project. Thank you for the opportunity to serve you.

Very truly yours,

**Plante & Moran, PLLC**

Brian J. Camiller

Mr. Jerry Vorva  
Charter Township of Plymouth

April 24, 2017

**Agreed and Accepted**

**We accept this engagement letter and the accompanying Professional Services Agreement, which set forth the entire agreement between the Charter Township of Plymouth and Plante & Moran, PLLC with respect to the services specified in the "Scope of Services" section of this engagement letter. This agreement may be amended by written agreement between Plante & Moran, PLLC and the Charter Township of Plymouth.**

Charter Township of Plymouth

\_\_\_\_\_  
Jerry Vorva  
Township Clerk

\_\_\_\_\_  
Date

## **Professional Services Agreement – Consulting Services Addendum to Plante & Moran, PLLC Engagement Letter**

This Professional Services Agreement is part of the engagement letter for our consulting services dated April 24, 2017 between Plante & Moran, PLLC (referred to herein as "PM") and the Charter Township of Plymouth (referred to herein as "Plymouth").

1. **Management Responsibilities** – The consulting services PM will provide are inherently advisory in nature. PM has no responsibility for any management decisions or management functions in connection with its engagement to provide these services. Further, Plymouth acknowledges that Plymouth is responsible for all such management decisions and management functions; for evaluating the adequacy and results of the services PM will provide and accepting responsibility for the results of those services; and for establishing and maintaining internal controls, including monitoring ongoing activities, in connection with PM's engagement. Plymouth has designated Jerry Vorva, Township Clerk, to oversee the services PM will provide.
2. **Nature of Services** – PM's temporary finance services will be based on information and records provided to PM by Plymouth. PM will rely on such underlying information and records and temporary finance services will not include audit or verification of the information and records provided to PM in connection with the temporary finance services.

The temporary finance services PM will perform will not constitute an examination or audit of any Plymouth financial statements or any other items, including Plymouth's internal controls. This engagement also will not include preparation or review of any tax returns or consulting regarding tax matters. If Plymouth requires financial statements or other financial information for third-party use, or if Plymouth requires tax preparation or consulting services, a separate engagement letter will be required. Accordingly, Plymouth agrees not to associate or make reference to PM in connection with any financial statements or other financial information of Plymouth. In addition, this engagement is not designed and cannot be relied upon to disclose errors, fraud or illegal acts that may exist. However, PM will inform you of any such matters that come to PM's attention.

3. **Project Deliverables** – At the conclusion of PM's temporary finance services and periodically as PM progresses, PM will review the results of its work with Plymouth and provide Plymouth with any observations related to PM's services that PM believes warrant Plymouth's attention. PM also will provide Plymouth with copies of analyses or other materials that PM may develop in the course of this engagement upon Plymouth's request. PM will not issue a written report as a result of this engagement and Plymouth agrees that the nature and extent of the work product that PM will provide, as outlined in this agreement, are sufficient for Plymouth's purposes.
4. **Interactive Analyses and Visualizations** – In instances where PM expressly agrees in the accompanying engagement letter to provide interactive analyses or visualization tools (collectively, "Electronic Documents") to Plymouth, such Electronic Documents will be provided in a format determined to be acceptable to PM. Plymouth acknowledges and agrees that Plymouth's ability to access such Electronic Documents requires software programs which PM does not develop, license, distribute, support, or sell, and Plymouth shall be solely responsible for the costs to obtain, use, or support any such required software. PM makes no representation or warranty with respect to such software or the continuing functionality of such software relative to the Electronic Documents and disclaims any and all express or implied warranties if any, associated with such software, its merchantability, and/or its fitness for any particular use by Plymouth.

If and to the extent provided by PM, Electronic Documents are provided solely for the purpose of supporting the project deliverables and are to be used only as expressly described in and authorized by the project deliverables. PM disclaims any responsibility for any use of the Electronic Documents that is not expressly provided for in and authorized by the project deliverables. Further, Plymouth acknowledges that Plymouth is solely responsible for evaluating the adequacy and accuracy of any results generated through the use of Electronic Documents. PM will have no responsibility to support or update the Electronic Documents for any events or circumstances that occur or become known subsequent to the date of their corresponding project deliverables.

Plymouth acknowledges that PM may utilize proprietary works of authorship that have not been created specifically for Plymouth and were conceived, created, or developed prior to, or independent of, this engagement including, without limitation, computer programs, methodologies, algorithms, models, templates, software configurations, flowcharts, architecture designs, tools, specifications, drawings, sketches, models, samples, records, and documentation (collectively, "PM Intellectual Property"). Plymouth agrees and acknowledges that PM Intellectual Property is and shall remain solely and exclusively the property of PM.

Upon payment for the engaged services, to the extent that PM incorporates PM Intellectual Property into the Electronic Documents (which PM shall do only as expressly provided for in the accompanying engagement letter),

PM grants to Plymouth a limited royalty-free, nonexclusive, right and license to use such incorporated PM Intellectual Property for internal purposes only and in the original format. Plymouth agrees not to copy, publish, modify, disclose, distribute, decompile, reverse engineer, or create derivative works based on PM Intellectual Property. Notwithstanding the foregoing, in no event will PM be precluded from developing for itself or for others, works of authorship which are similar to those included in the project deliverables.

If and to the extent PM shares information obtained from third-party data sources with Plymouth, Plymouth agrees not to (i) disclose or redistribute any such third-party data to third parties without the express written consent of PM; or (ii) attempt to extract, manipulate, or copy any embedded or aggregated third-party data from the Electronic Documents for any purpose.

5. **Confidentiality, Ownership and Retention of Workpapers** – During the course of this engagement, PM and PM staff may have access to proprietary information of Plymouth, including, but not limited to, information regarding trade secrets, business methods, plans, or projects. PM acknowledges that such information, regardless of its form, is confidential and proprietary to Plymouth, and PM will not use such information for any purpose other than its consulting engagement or disclose such information to any other person or entity without the prior written consent of Plymouth.

In the interest of facilitating PM's services to Plymouth, PM may communicate or exchange data by internet, e-mail, facsimile transmission or other electronic methods. While PM will use its best efforts to keep such communications and transmissions secure in accordance with PM's obligations under applicable laws and professional standards, Plymouth recognizes and accepts that PM has no control over the unauthorized interception of these communications or transmissions once they have been sent, and consents to PM's use of these electronic devices during this engagement.

Professional standards require that PM create and retain certain workpapers for engagements of this nature. All workpapers created in the course of this engagement are and shall remain the property of PM. PM will maintain the confidentiality of all such workpapers as long as they remain in PM's possession.

Both Plymouth and PM acknowledge, however, that PM may be required to make its workpapers available to regulatory authorities or by court order or subpoena in a legal, administrative, arbitration, or similar proceeding in which PM is not a party. Disclosure of confidential information in accordance with requirements of regulatory authorities or pursuant to court order or subpoena shall not constitute a breach of the provisions of this agreement. In the event that a request for any confidential information or workpapers covered by this agreement is made by regulatory authorities or pursuant to a court order or subpoena, PM agrees to inform Plymouth in a timely manner of such request and to cooperate with Plymouth should Plymouth attempt, at Plymouth's cost, to limit such access. This provision will survive the termination of this agreement. PM's efforts in complying with such requests will be deemed billable to Plymouth as a separate engagement. PM shall be entitled to compensation for its time and reasonable reimbursement of its expenses (including legal fees) in complying with the request.

PM reserves the right to destroy, and it is understood that PM will destroy, workpapers created in the course of this engagement in accordance with PM's record retention and destruction policies, which are designed to meet all relevant regulatory requirements for retention of workpapers. PM has no obligation to maintain workpapers other than for its own purposes or to meet those regulatory requirements.

Upon Plymouth's written request, PM may, at its sole discretion, allow others to view any workpapers remaining in its possession if there is a specific business purpose for such a review. PM will evaluate each written request independently. Plymouth acknowledges and agrees that PM will have no obligation to provide such access or to provide copies of PM's workpapers, without regard to whether access had been granted with respect to any prior requests.

6. **Consent to Disclosures to Service Providers**– In some circumstances, PM may use third-party service providers to assist with an engagement. In those circumstances, PM will require any such third-party service provider to: (i) maintain the confidentiality of any information furnished; and (ii) not use any information for any purpose unrelated to assisting with PM's services for Plymouth. In order to enable these service providers to assist PM in this capacity, Plymouth, by its duly authorized signature on the accompanying engagement letter, consents to PM's disclosure of all or any portion of Plymouth's information to such service providers to the extent such information is relevant to the services the third-party service provider may provide and agrees that PM's disclosure of such information for such purposes shall not constitute a breach of the provisions of this agreement. Plymouth's consent shall be continuing until the services provided for this engagement agreement are completed.
7. **Third-Party Data** – PM may reference third-party data sources in performing the services described in this engagement letter. Third-party data may include publicly-available data, commercially-available data licensed to



PM, or information obtained from other sources. PM will use its judgment, discretion, best efforts and good faith in evaluating the use of third-party data sources, but does not warrant or guarantee the accuracy, completeness, or timeliness of any data obtained from third-party data sources and disclaims any liability arising out of or relating to the use of data from third-party data sources. Plymouth acknowledges that any commercially-available third-party data sources referenced by PM are licensed to PM and PM's ability to share information obtained from commercially available third-party data sources is often restricted by the terms of use granted to PM by the licensor and, unless expressly set forth in the accompanying engagement letter, PM makes no representation or warranty that Plymouth will have access to data obtained from third-party data sources. If and to the extent PM shares information obtained from third-party data sources with Plymouth, Plymouth agrees not to disclose or redistribute any such third-party data to third parties without the express written consent of PM. This agreement does not convey to Plymouth a sublicense to any third-party data source unless expressly agreed to in writing and signed by a duly authorized representative of PM. However, nothing herein shall prevent Plymouth from directly contracting with or obtaining a license from any third-party data source if Plymouth determines, in its sole discretion, that any such direct contract or license to be in its best interest.

8. **Fee Quotes** – In any circumstance where PM has provided estimated fees, fixed fees or not-to-exceed fees ("Fee Quotes"), these Fee Quotes are based on Plymouth personnel providing PM staff the assistance necessary to satisfy Plymouth responsibilities under the scope of services. This assistance includes availability and cooperation of those Plymouth personnel relevant to PM's temporary finance services and providing needed information to PM in a timely and orderly manner. In the event that undisclosed or unforeseeable facts regarding these matters causes the actual work required for this engagement to vary from PM's Fee Quotes, those Fee Quotes will be adjusted for the additional time PM incurs as a result.

In any circumstance where PM's work is rescheduled, PM offers no guarantee, express or implied, that PM will be able to meet any previously established deadline related to the completion of PM's work. Because rescheduling its work imposes additional costs on PM, in any circumstance where PM has provided Fee Quotes, those Fee Quotes may be adjusted for additional time PM incurs as a result of rescheduling its work

PM will advise Plymouth in the event these circumstances occur, however it is acknowledged that the exact impact on the Fee Quote may not be determinable until the conclusion of the engagement. Such fee adjustments will be determined in accordance with the Fee Adjustments provision of this agreement.

9. **Payment Terms** – PM's invoices for professional services are due upon receipt unless otherwise specified in this engagement letter. In the event any of PM's invoices are not paid in accordance with the terms of this agreement, PM may elect, at PM's sole discretion, to suspend work until PM receives payment in full for all amounts due or terminate this engagement. In the event that work is suspended, for nonpayment or other reasons, and subsequently resumed, PM offers no guarantee, express or implied, that PM will be able to meet any previously established deadlines related to the completion of PM's consulting work. Plymouth agrees that in the event that work is suspended, for non-payment or other reasons, PM shall not be liable for any damages that occur as a result of PM ceasing to render services.
10. **Fee Adjustments** – Any fee adjustments for reasons described in this agreement will be determined based on the actual time expended by PM staff at the hourly rates stated in this agreement, plus all reasonable and necessary travel and related costs PM incurs, and included as an adjustment to PM's invoices related to this engagement. Plymouth acknowledges and agrees that payment for all such fee adjustments will be made in accordance with the payment terms provided in this agreement.
11. **Force Majeure** – Neither party shall be deemed to be in breach of this engagement agreement as a result of any delays or non-performance directly or indirectly resulting from circumstances or causes beyond its reasonable control, including, without limitation, fire or other casualty, acts of God, war or other violence, or epidemic (each individually a "Force Majeure Event"). Township of Plymouth acknowledges and agrees that a Force Majeure Event shall not excuse any payment obligation relating to fees or costs incurred prior to any such Force Majeure Event.
12. **Exclusion of Certain Damages** – Except to the extent finally determined to have resulted from PM's gross negligence or willful misconduct, Plymouth agrees to limit the liability of PM and any of PM's officers, directors, partners, members, managers, employees, affiliated, parent or subsidiary entities, and approved allied third party service providers (collectively, "PM Persons") for any and all claims, losses, costs, and damages of any nature whatsoever so that the total aggregate liability of the PM and/or the PM Persons to Plymouth shall not exceed the total fees paid by Plymouth to PM for the services provided in connection with this engagement agreement. Plymouth and PM agree that these limitations on PM's and the PM Persons' maximum liability are reasonable in view of, among other things, the scope of the services PM is to provide, Plymouth's responsibility for the management functions associated with PM's consulting services, and the fees PM is to receive under this

engagement. In no event shall the PM or the PM Persons be liable to Plymouth, whether a claim be in tort, contract, or otherwise, for any consequential, indirect, lost profit, punitive, exemplary, or other special damages. PM and Plymouth agree that these limitations apply to any and all liabilities or causes of action against PM, however alleged or arising, unless to the extent otherwise prohibited by law. This provision shall survive the termination of this engagement.

In the event this engagement agreement expressly identifies multiple phases of services, the total aggregate liability of PM to Township of Plymouth shall be limited to no more than the total amount of fees paid by Plymouth for the particular phase of services alleged to have given rise to any such liability.

13. **Defense, Indemnification, and Hold Harmless** – As a condition of PM's willingness to perform the services provided for in the engagement letter, Plymouth agrees to defend, indemnify and hold PM and the PM Persons harmless against any claims by third parties for losses, claims, damages, or liabilities, to which PM or the PM Persons may become subject in connection with or related to the services performed in the engagement, unless a court having jurisdiction shall have determined in a final judgment that such loss, claim, damage, or liability resulted primarily from the willful misconduct or gross negligence of PM, or one of the PM Persons. This defense, indemnity and hold harmless obligation includes the obligation to reimburse PM and/or the PM Persons for any legal or other expenses incurred by PM or the PM Persons, as incurred, in connection with investigating or defending any such losses, claims, damages, or liabilities.
14. **Receipt of Legal Process** – In the event PM is required to respond to a subpoena, court order, or other legal process (in a matter involving Plymouth but not PM) for the production of documents and/or testimony relative to information PM obtained and/or prepared during the course of this engagement, Plymouth agrees to compensate PM for the affected PM staff's time at such staff's current hourly rates, and to reimburse PM for all of PM's out-of-pocket costs incurred associated with PM's response unless otherwise reimbursed by a third party
15. **Termination of Engagement** –This agreement may be terminated by either party upon written notice. Upon notification of termination, PM's services will cease and PM's engagement will be deemed to have been completed. Plymouth will be obligated to compensate PM for all time expended and to reimburse PM for related costs PM incurs through the date of termination of this engagement.
16. **Time Limits** – Except for actions to enforce payment of PM's invoices and without limiting any claims for indemnification hereunder, any claim or cause of action arising under or otherwise relating to this engagement must be filed within two years from the completion of the engagement without regard to any statutory provision to the contrary.
17. **Entire Agreement** – This engagement agreement is contractual in nature, and includes all of the relevant terms that will govern the engagement for which it has been prepared. The terms of this letter supersede any prior oral or written representations or commitments by or between the parties regarding the subject matter hereof. Any material changes or additions to the terms set forth in this letter will only become effective if evidenced by a written amendment to this agreement, signed by all of the parties.
18. **Severability** – If any provision of this engagement agreement (in whole or part) is held to be invalid or otherwise unenforceable, the other provisions shall remain in full force and effect.
19. **Conflicts of Interest** - PM's engagement acceptance procedures include a check as to whether any conflicts of interest exists that would prevent acceptance of this engagement. No such conflicts have been identified. Plymouth understands and acknowledges that PM may be engaged to provide professional services, now or in the future, unrelated to this engagement to parties whose interests may not be consistent with interests of Plymouth.
20. **Agreement Not to Influence** –Plymouth and PM each agree that each respective organization and its employees will not endeavor to influence the other's employees to seek any employment or other contractual arrangement with it, during this engagement or for a period of one year after termination of the engagement. Plymouth agrees that PM employees are not "contract for hire." PM may release Plymouth from these restrictions if Plymouth agrees to reimburse PM for its recruiting, training, and administrative investment in the applicable employee. In such event, the reimbursement amount shall be equal to two hundred hours of billings at the hourly rate stated in this agreement for the PM employee.
21. **Signatures** – Any electronic signature transmitted through DocuSign or manual signature on this engagement letter transmitted by facsimile or by electronic mail in portable document format may be considered an original signature.

22. **Governing Law** – This agreement shall be governed by and construed in accordance with the laws of the State of Michigan, and jurisdiction over any action to enforce this agreement, or any dispute arising from or relating to this agreement shall reside exclusively within the State of Michigan.

**End of Professional Services Agreement – Consulting Services**